

## AGENDA – BOARD OF TRUSTEES MEETING

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SUNY Sullivan

Thursday, May 25, 2017 4:45 pm

Farrow Board Room

1. Call to Order
2. **Action Items**
  - **Approval of Minutes of April 27, 2017**
  - **Presentation of Chancellor’s Awards**
  - **Resolution #436-17 - Approval to Accept Grant Donations**
  - **Resolution #437-17 – Approval for Bank Signatories**
  - **Approval of Diversity Plan**
3. Community/Public Feedback

*At any regular meeting of the Board, a member of the public shall be permitted to speak on any issue before the Board for a period not to exceed 2 minutes except if the Chair allots more time.*
4. Faculty Presentation – Cynthia Marcello, Computer Science Programs
5. Faculty Council Representative to the Board Report
6. Chairman’s Report
  - Comments/Questions – Executive Committee Reports
7. Trustee’s Reports
  - SPIA Report
  - Landscape Committee Report
  - Finance Committee Report
  - Dorm Corp Report
8. President’s Report to the Board
9. Feedback to the President
10. Executive Session

*Executive sessions are held for purposes of discussing proposed or pending current litigation, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*
11. Adjournment

**MINUTES**  
**MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**April 27, 2017**

**MEMBERS PRESENT:** T. Hamlin, Chair, P. Adams, P. Coombe, S. Drobysh, L. Dyrszka, P. Guenther, L. Holmes, N. Hackett, S. Jaffe

**ALSO PRESENT:** J. Quaintance, P. Reifenheiser, S. Mitchell, S. Horton

T. Hamlin called the meeting to order at 3:30 pm with the *Pledge of Allegiance*.

**APPROVAL OF MINUTES OF March 30, 2017**

There were a few corrections to the March minutes. The spelling of Steve Drobysh's name was corrected on the first page, in the "Members Present" section. Paul Guenther was noted as absent for the votes on pages 1 and 3. On page 3, there was a correction to the title of the "Liberty Partnership Program" grant.

**Motion by L. Holmes to accept the amended minutes of March 30, 2017 seconded by P. Adams and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	yes
	Phyllis Coombe	yes	Nancy Hackett	yes
	Steven Drobysh	yes	Lyman Holmes	yes
	Larysa Dyrszka	yes	Susan Jaffe	yes
	Paul Guenther	yes		

**Recognition of Student Award Recipients**

T. Hamlin presented awards to our Chancellor's Award for Student Excellence recipients, Daisy O'Bryan and Sara Espinosa. This year's student athletic award was presented to Kyla Given, Women's Basketball, Honorable Mention All American.

**Approval of 2017-2018 Tuition and Fee Schedule**

Susan Horton reported that the full-time and part-time tuition rate will remain the same. There will be a 3% increase in the Chartwells fee. Jay Quaintance added that the online fee has been raised by \$5.00 to help with IT costs and the transcript fee will go up by \$2.50. **Motion by S. Drobysh to accept, seconded by L. Holmes and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	yes
	Phyllis Coombe	yes	Nancy Hackett	yes
	Steven Drobysh	yes	Lyman Holmes	yes
	Larysa Dyrszka	yes	Susan Jaffe	yes
	Paul Guenther	yes		

**Resolution #435-17 – Resignation of Forbes March**

**Motion by L. Holmes to accept, seconded by P. Adams and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	yes
	Phyllis Coombe	yes	Nancy Hackett	yes
	Steven Drobysch	yes	Lyman Holmes	yes
	Larysa Dyrszka	yes	Susan Jaffe	yes
	Paul Guenther	yes		

**Community/Public Feedback**

A member of the community stated that the start date of the college semester interferes with resort area businesses and asked that the college look into changing the state date of the beginning of the semester.

**FACULTY DEPARTMENT PRESENTATION – DIVISION OF HEALTH, SAFETY, AND WELLNESS**

Betsy Conaty and Paul Clune of the Division of Health, Safety, and Wellness presented on the Physical Education Studies, Fitness, and Sports Management programs on our campus. Betsy described these as marketable 2-year degree programs where students can go on to a 4-year degree. With issues in childhood obesity, there is a growing need for health and wellness programs. T. Hamlin added that physical education and physical activity are now being introduced as a means of treating depression and anxiety. Betsy mentioned that there have been talks of developing a recreation center on campus.

**FACULTY COUNCIL REPRESENTATIVE TO THE BOARD REPORT**

A. Ruskiewicz reported that the Faculty Council met on Tuesday and discussed the approval of the diversity plan. The search committee for the Chief Diversity Officer has identified three final candidates who will visit our campus in April and May. She also reported that Assistant Professor Dani Weber has been elected as the faculty representative for the Residential Life Committee. A. Ruskiewicz also stated that all four divisions on campus will be involved in the search committee for the new VP of Academic and Student Affairs. A. Ruskiewicz reported that she attended the Faculty Council Plenary session at Broome County Community College.

**CHAIRMAN’S REPORT**

T. Hamlin announced that on Friday, April 28, the Presidential Search Committee will meet for the second time to discuss tier scoring of the candidates and to narrow down the pool. Interview dates will be determined. The Board plans to have a decision made by the end of May to send up to SUNY for approval in June.

T. Hamlin commented on how great the “School Scene” section of the Sullivan County Democrat did at show casing the great things happening at SUNY Sullivan.

T. Hamlin asked how things were going with the Gala and how attendance was looking. J. Quaintance said that planning is still on going and that ads have been running in the democrat and on the radio. T. Hamlin offered to have Board members make phone calls. P. Coombe suggested that the Gala would be better attended in the fall.

P. Coombe suggested that the website ad a community link with event listings.

**TRUSTEE’S REPORTS**

SPIA Report – S. Mitchell reported that ILO discussions have continued and are going well. Both the SPIA and Curriculum committees have been working on these.

Landscape Committee Report – P. Adams reported that a project planning review policy has been established to help with planning.

P. Adams announced that on Tuesday, May 9<sup>th</sup> a ceremony will be held to present a bench for Tom Lambert under his famous tree. She also announced that the bees are being moved to the field behind parking lot A.

Finance Committee Report – S. Jaffe announced that the Finance Committee met with J. Quaintance to discuss the budget for the 2017-2018 academic year.

S. Jaffe reported that SUNY has mandated that we increase our fund balance, which is currently in a negative.

S. Jaffe has asked that we work on our credit card usage policy, with limits on the number of credit cards issued and better control of the limits on those cards.

Dorm Corp Report – S. Jaffe attended the first Dorm Corp meeting on April 27 and noted that it was a positive one. There is a good working relationship between the Dorm Corp and the college.

The Dorm Corp Board voted to increase the dorm rate by 3%, a slight increase per semester.

Mary Magnifico of Chestnut Creek Baked Goods in Grahamsville and alumni of SUNY Sullivan proposed to offer vending services to the dorm during Chartwells off hours. The Dorm Corp Board voted to have her start selling in the dorms next week.

S. Drobysch asked how the hole from Mystery Land will be filled. S. Jaffe stated that the Sunshine Summer Camp is currently the only contract with the Dorm Corp.

J. Quaintance reported that there has been a reduction in the incidents reported in the dorms this year.

S. Horton reported that about 170 current students have reserved rooms for the fall.

### **PRESIDENT’S REPORT TO THE BOARD**

J. Quaintance reported that Kite Day will be a sign up day for about 140 new students.

There was a positive Foundation meeting with discussions of increasing Foundations funds. Enrollment is at 42.2% of the fall goal, currently 2% above last year’s numbers. Jay also announced that overall we are up in charge back rates this year. Positive recruitment efforts are to thank for these numbers.

J. Quaintance and Linky attended the Hemp Summit at Cornell, where he sat on two panels to discuss what the goals for this project are.

J. Quaintance spoke about the positive press through the “School Scene” and how it highlights the positive things going on on campus.

J. Quaintance announced the presentation of the Excelsior Scholarship program, hosted on our campus by Dr. Linares. The presentation was well attended.

J. Quaintance has been invited to speak on a Shared Governance panel by the FCCC.

### **FEEDBACK TO THE PRESIDENT**

P. Reifenhiser reported on his meeting with Veria Living and the potential for a Massage Therapy program as well as the hospitality sector. There are opportunities for further partnerships in the future.

### **EXECUTIVE SESSION**

**Motion by S. Drobysch to enter Executive Session, seconded by S. Jaffe and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	yes
	Phyllis Coombe	yes	Nancy Hackett	yes
	Steven Drobysch	yes	Lyman Holmes	yes

Larysa Dyrszka  
Paul Guenther

yes  
yes

Susan Jaffe

yes

**ADJOURNMENT**

Respectfully submitted,

P. Adams

Secretary to the Sullivan County Community College Board Trustees

Recorded by C. Gonzalez

DRAFT