

## AGENDA – BOARD OF TRUSTEES MEETING

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SUNY Sullivan

Thursday, April 20, 2017 3:30 pm

Farrow Board Room

1. Call to Order
2. **Action Items**
  - **Approval of Minutes of March 30, 2017**
3. Community/Public Feedback

*At any regular meeting of the Board, a member of the public shall be permitted to speak on any issue before the Board for a period not to exceed 2 minutes except if the Chair allots more time.*
4. Faculty Council Representative to the Board Report
5. Chairman's Report
  - Comments/Questions – Executive Committee Reports
6. Trustee's Reports
  - SPIA Report
  - Landscape Committee Report
  - Finance Committee Report
  - Dorm Corp Report
  - Student Trustee Report
7. President's Report to the Board
8. Feedback to the President
9. Executive Session

*Executive sessions are held for purposes of discussing proposed or pending current litigation, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*
10. Adjournment

**MINUTES  
MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
March 30, 2017**

**MEMBERS PRESENT:** T. Hamlin, Chair, P. Adams, P. Coombe, S. Drobish, L. Dyrszka, P. Guenther (via phone in), L. Holmes, N. Hackett, S. Jaffe, F. March

**ALSO PRESENT:** J. Quaintance, P. Reifenheiser S. Mitchell, S. Horton, C. DePew

T. Hamlin called the meeting to order at 4:15 pm with the *Pledge of Allegiance*.

**APPROVAL OF MINUTES OF FEBRUARY 16, 2017**

**There was one correction to February's minutes, correct the spelling of Theresa Hamlin's last name in the Auditors' Report. Motion by S. Jaffe to accept the amended minutes of February 16, 2017 seconded by L. Dyrszka and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	yes
	Phyllis Coombe	yes	Nancy Hackett	yes
	Steven Drobysch	yes	Lyman Holmes	yes
	Larysa Dyrszka	yes	Susan Jaffe	yes
	Paul Guenther	yes	Forbes March	yes

**APPROVAL OF REVISIONS TO THE 2017-2018 ACADEMIC CALENDAR**

**Motion by P. Coombe to approve the revisions to the 2017-2018 Academic Calendar seconded by P. Adams and passed.**

**COMMUNITY/PUBLIC FEEDBACK**

T. Hamlin opened the floor for community members' contributions.

Faculty member, Scott Healy announced that Kite day will be held on Saturday, May 6, 2017. He also stated this will be the 10<sup>th</sup> Anniversary of the Fisher Film Festival on campus, where Digital Storytelling students will present their work in the Seelig Theater.

Faculty member, Gabe Rikard announced that the second annual Help for Hunger camp out will take place from Friday, May 5 through Sunday, May 7.

**FACULTY COUNCIL REPRESENTATIVE TO THE BOARD REPORT**

A. Ruskiewicz was not present, but wanted to note, congratulations to Chris DePew on his appointment as Dean. Also, a special thank you to Cindy Linden and Mary Sudol for stepping up to important roles here at SUNY Sullivan.

**FACULTY DEPARTMENT PRESENTATION – THEATER PROGRAM**

Faculty member and Theater Program Coordinator, Jessica Barkl announced that the Theater Program performs three productions during the academic year and also see a Broadway show each semester. Cast members of the upcoming world premiere production, Marshal County Line performed the song “Playing with Fire” during the Board meeting. The show will run from April 13, 2017 through April 23, 2017 here on campus in the Seelig Theater. The show has 40 cast and crew members, which include students, faculty and staff members.

**Motion by T. Hamlin to go into Executive Session seconded by S. Jaffe and passed. Executive Session commenced at 4:35 PM. Resumed the agenda of the Board meeting at 4:55 PM.**

### **CHAIRMAN’S REPORT**

T. Hamlin asked what the extent of the need for the food pantry is. Does the college need money from the Board? C. Depew replied by stating it is mostly our dorm residents who are low on meal card funds, especially towards the end of the semester. There was a discussion regarding the many reasons why students become low on meal plan funds. P. Coombe also expressed concerns about the notifications of the cafeteria closing for various reasons. S. Horton announced that the idea of an all you can eat plan has been in discussions.

T. Hamlin distributed a tuition advocacy letter, addressing an additional \$100 per FTE. J. Quaintance announced that he spoke to the Senate about this, who is also in favor of the additional \$100 per FTE.

T. Hamlin reported that Nancy Hackett will take the lead of the Presidential Search Committee and announced that March 31<sup>st</sup> is the due date for applications.

### **TRUSTEE’S REPORTS**

SPIA Report – SPIA has been working on the Institutional Learning Outcomes (ILO’s) for our campus. P. Reifenheiser reported that both SPIA and the Curriculum Committee have met in regards to the process for coming up with the ILO’s. The next joint meeting will be held on Thursday, April 6, 2017. The committees plan on having our ILO’s completed by May.

Landscape Committee Report – P. Adams reported that she is working to bring students and the community on campus to work towards landscaping ideas and plans. Patricia announced that there is a possibility we may be eligible for a Healthy Community grant from the Renaissance. She also reports that Tom Martin has ideas for a Zen garden with student involvement. There have been discussions about an honorary bench for Tom Lambert under “his” tree.

Finance Committee Report – S. Jaffee reported that the committee did not meet in March; however, there was an informal review of the college’s budget and reports. The committee is looking forward to hearing from J. Quaintance regarding the revenue budget for next year based on enrollment. Susan reminded the board members to send back financial disclosure agreements to Annemarie Martin, due by May 15<sup>th</sup>.

Dorm Corp Report – There was no report from the Dorm Corporation.

Student Trustee Report – T. Hamlin reported that Rose-Marie will report on the Student Trustee’s behalf from time to time.

**PRESIDENT’S REPORT TO THE BOARD**

J. Quaintance reported on the Industrial Hemp press release, stating that the program came about because of governmental changes regarding industrial hemp. The President interviewed with Hank Gross for a Business Edge insert in the Democrat, noting this was good press for the college. The President also reported that the college has submitted a grant proposal for the Liberty Press grant.

**FEEDBACK TO THE PRESIDENT**

The first meeting of the Resident Life Committee met on March 30<sup>th</sup>. C. DePew will Chair the committee. The idea for the committee is to establish a better working relationship between the Dorm Corp. and the college. S. Horton reported that the Executive Committee has been discussing the first draft of the budget, and fund balance. IBB negotiations have been going well with a new faculty contract and workforce related issues.

**ADJOURNMENT**

**Motion by S. Jaffee to adjourn the meeting at 5:50pm seconded by S. Drobysh and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	yes
	Phyllis Coombe	yes	Nancy Hackett	yes
	Steven Drobysh	yes	Lyman Holmes	yes
	Larysa Dyrszka	yes	Susan Jaffe	yes
	Paul Guenther	yes		

Respectfully submitted,

P. Adams  
Secretary to the Sullivan County Community College Board Trustees  
Recorded by C. Gonzalez