
Policy: Emeritus Status Policy
Policy No: 4.08
Approved: Board of Trustees: March 2006

EMERITUS STATUS POLICY

FACULTY AND STAFF

Minimum Criteria for Consideration

- At least fifteen years of full-time exemplary service to the College;
- At least five years of service in the position at the College to which emeritus status is applied;
- Retirement.

Procedures

1. Nomination by other faculty, staff or administrators at the College;
2. The individual nominating the candidate will:
 - Gather supporting letters and other documentation of outstanding achievements in academic field, outstanding service to the College, involvement in community and involvement in local, state, national or international organizations. Supporting documents of the first three categories above is required.
 - Draft resolution for the President's review.
 - Recommendation to the President.
3. The candidate will be invited to attend the Board of Trustees meeting at which the Resolution will be adopted.
4. Family members will be invited.
5. A framed copy of the Resolution will be presented to the Emeritus following its adoption.

Emeritus Privileges

- Listing in the catalog.
- Full faculty library privileges.
- Campus publications and notices of special events.
- Invited attendance at public ceremonies, commencements, convocations, etc.

- Use of campus recreational facilities.
- Selective invitation to serve on advisory committees.
- Invitation to participate in appropriate campus seminars, colloquia, lectures and other scholarly meetings as a contributor or attendee.

BOARD OF TRUSTEES

Minimum Criteria for Consideration

- Serve at least a minimum of nine (9) years on the Board of Trustees.

Procedures

1. Nomination by College staff, Board of Trustees members, community or government leaders.
2. The individual nominating the candidate will:
 - Gather letters and other supporting documentation to be submitted for the President's review.
 - Draft resolution or assist the president's office with drafting a resolution for Board approval.
 - Achieve consensus for approval from Board members.
3. The candidate will be invited to attend the Board of Trustees meeting at which the Resolution will be adopted.
4. Family members will be invited.
5. A framed copy of the Resolution will be presented to the Emeritus following its adoption.

Emeritus Privileges

- Identification card as an Emeritus.
- Listing in the catalog.
- Full faculty library privileges.
- Campus publications and notices of special events.
- Invited attendance at public ceremonies, commencements, convocations, etc.
- Use of campus recreational facilities.
- Selective invitation to serve on advisory committees.
- Invitation to participate in appropriate campus seminars, colloquia, lectures and other scholarly meetings as a contributor or attendee.