

# AGENDA – SCCC DORMITORY CORPORATION

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SUNY SULLIVAN

Thursday, January 3<sup>rd</sup>, 2019 5:30pm

Farrow Board Room

1. Call to Order
2. Action Items:
  - a. Approval of September 12, 2018 Meeting Minutes
  - b. Sign Conflict of Interest and Whistleblower Policies
3. Review Open Meetings Law and FOIL
  - a. FOIL Officer vote
4. Residence Hall Update- Frank Sinigaglia, Interim Asst. Dean for Student Engagement
  - a. Spring Enrollment
5. Financial Report- Nicole Feller, Senior Account Clerk
6. President's Report- Jay Quaintance
  - a. Excelsior Conservation Corps
7. Executive Session

*Executive sessions are held for purposes of discussing proposed or pending current litigation, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*
8. Adjournment

**MINUTES**  
**SCCC Dormitory Corporation**  
**BOARD OF DIRECTORS MEETING**  
**September 12, 2018**

**BOARD PRESENT:** S. Jaffe, C. Gozza, H. LeRoux Ohm, S. Vegliante, K. Pomakoy, S. Mitchell, N. Steingart

**ALSO PRESENT:** J. Quaintance, S. Horton, F. Sinigaglia, D. Sullins

S. Jaffe called the meeting to order at 5:01pm.

**Approval of Minutes:**

**Motion by S. Mitchell to approve the August 8, 2018 minutes, seconded by N. Steingart and passed.**

Vote:	C. Gozza	absent	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	absent
	S. Mitchell	yes		

**Review/ Approval of Bylaws, Conflict of Interest and Whistleblower Policies:**

C. Gozza and S. Vegliante joined the meeting at 5:10

S. Jaffe reviewed the bylaws with the board. Grammatical and formatting errors were highlighted. S. Mitchell recommended adding “electronic voting,” into the bylaws, to which everyone agreed.

S. Jaffe reviewed the Whistle Blower and Conflict of Interest Policies with the groups. It was recommended that the president of the college act as the Compliance Officer of the Board.

**Motion by S. Vegliante to approve the Bylaws, Conflict of Interest and Whistleblower Policies with noted edits, seconded by C. Gozza and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes
	S. Mitchell	yes		

**Discussion of MOU between the Dorm Corp and the College**

- S. Mitchell distributed a draft MOU to the board
- S. Jaffe asked the board to review the MOU and send concerns or questions via email by 09/19/18
- Once updated a final draft would be circulated with an electronic vote

**Residence Hall Update-**

- Frank Sinigaglia, Interim Asst. Dean for Student Engagement
  - Introduced Daeja Sullins, Residential Director
  - Reported

- Move in was August 24<sup>th</sup> and 25<sup>th</sup> and many events have been held
  - 34 Academic Probation letters have been distributed and follow up will begin next week
  - C. Bendi, School Nurse has been spending time in the dorms giving trainings on Health and Wellness
  - D. Sullins and T. Marshburn and other staff will begin holding workshops in the dorms such as Self Defense, Conflict Resolution and Diversity.
- H. LeRoux Ohm recommended creating study rooms and offering tutoring in the dorms for the students who are on academic probation.
- J. Quaintance reported that in updating the security system, IT has identified issues with Wifi in Lazarus Levine Residence Hall. Hardware is outdated and needs to be replaced. The board agreed that IT should get three estimates for the updates and purchase the necessary equipment.

**Motion by C. Gozza to purchase equipment needed for internet and wifi access upgrades in Lazarus Levine Residence Hall with a maximum spending of \$20,000, seconded by H. LeRoux Ohm and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes
	S. Mitchell	yes		

**Financial Reports- S. Horton**

- Susan Horton, SUNY Sullivan CFO
  - Presented the proposed 18-19 Budget
- Jay Quaintance, SUNY Sullivan President
  - Reported that a budget was added into the Summer Program line.
  - Excelsior Conversion Corps (ECC)- 40- 50 young adults to live in the dorms and use classroom space in the college
    - Funded through State and Federal Funds of 180k to support the program and an additional 100- 120k for meal plans
    - Three-year contract beginning January 1<sup>st</sup> with a move in date sometime in January or February.
    - Great opportunity for the Dorm Corp to bring in revenue. Working with NY Parks to draft a contract. Contract will be circulated before an agreement is made.

S. Vegliante left at 6:00pm

**Motion by C. Gozza to approve the SCCDC 2018- 2019 Budget, seconded by N. Steingart and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	absent
	S. Mitchell	yes		

**Executive Session:**

There was no executive session.

**Adjournment**

**Motion by K. Pomakoy to adjourn the meeting at 6:09pm seconded by C. Gozza and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	absent
	S. Mitchell	yes		

Respectfully submitted,

Nathan Steingart  
SCCCDC Board of Directors, Secretary

Recorded by: M. Caycho

DRAFT