

MINUTES
SCCC Dormitory Corporation
BOARD OF DIRECTORS MEETING
June 13, 2018

BOARD PRESENT: S. Jaffe, C. Gozza, H. LeRoux Ohm, N. Steingart, S. Vegliante, K. Pomakoy, S. Mitchell,

ALSO PRESENT: J. Quaintance, S. Horton

S. Jaffe called the meeting to order at 6.04pm.

The SCCCDC toured the Lazarus Levine Residence Hall.

Appointment of New SCCC Dormitory Corporation Board Members:

Open nominations were taken for the slate of officers,
Susan Jaffe, Chair
Christopher Gozza, Vice Chair
Steven Vegliante, Treasurer
Nathan Steingart, Secretary

Motion by S. Vegliante to accept the elected slate of officers, seconded by C. Gozza and passed.

Approval of Minutes:

Motion by K. Pomakoy to approve the May 09, 2018 minutes, seconded by C. Gozza and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	abstained
	S. Mitchell	yes		

Approval of Resolution #D022-18 APPROVAL OF BANK SIGNATORIES

Motion by S. Vegliante to approve Resolution #D022-18, seconded by S. Mitchell and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes
	S. Mitchell	yes		

Approval of Resolution #D023-18 APPROVAL OF INVESTMENT ACCOUNT SIGNATORIES

Motion by C. Gozza to approve Resolution #D022-18, seconded by H. LeRoux Ohm and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes
	S. Mitchell	yes		

With recent fraudulent activity on the Residential Deposit Account at Jeff Bank a motion was made to close and reopen the Jeff Bank account.

Motion by H. LeRoux Ohm to close and reopen the Residential Deposit Account at Jeff Bank, seconded by K. Pomakoy and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes
	S. Mitchell	yes		

Financial Reports- S. Horton

- Reviewed Financial Statements and the proposed 2018/19 Budget
 - S. Vegliante suggested adding a line in the budget for legal expenses.
 - S. Mitchell suggested looking into adding employees of the SCCCDC to NYSHIP as an affiliate organization in order to offer better benefits and potentially save money
- Discussed Jenzabar Residential Life feature for Dorms and how it may be beneficial to SCCCDC
- A finalized budget will be reviewed and voted on during the next meeting in July.

Executive Director Job Description

The current job description was reviewed by the board. It was discussed that an MOU be in place between the SCCCDC and the college so that the college can assist with the management of the Dorms. Additionally an MOU would be implemented between Dorm Corp and Ruby group so that the ED manages both. It was discussed that a candidate with a degree in Student Affairs is desired. It was also discussed that the Residence Life Committee be added to the job description.

The board discussed making revisions to the ED job description to include the discussed changes so that the job can be posted. The board agreed to send any comments via email by June 19th post the job and schedule interviews with the goal of hiring a new ED by late July.

Motion by S. Vegliante to send revised ED Job Description to S. Jaffe for approval before being posted for hire, seconded by N. Steingart and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes
	S. Mitchell	yes		

Executive Session:

There was no executive session.

Adjournment

Motion by S. Mitchell to adjourn the meeting at 7:22pm seconded by K. Pomakoy and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes
	S. Mitchell	yes		

Respectfully submitted,

Nathan Steingart
SCCCDC Board of Directors, Secretary

Recorded by: M. Caycho

DRAFT