

**MINUTES**  
**SCCC Dormitory Corporation**  
**BOARD OF DIRECTORS MEETING**  
**August 8, 2018**

**BOARD PRESENT:** S. Jaffe, C. Gozza, H. LeRoux Ohm (via phone), S. Vegliante, K. Pomakoy, S. Mitchell,

**ABSENT WAS:** N. Steingart

**ALSO PRESENT:** J. Quaintance, S. Horton, F. Sinigaglia, T. Marshburn

S. Jaffe called the meeting to order at 6.04pm.

**Approval of Minutes:**

**Motion by S. Mitchell to approve the June 13, 2018 minutes, seconded by K. Pomakoy and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	absent	S. Vegliante	absent
	S. Mitchell	yes		

**Approval of Hiring of Residential Directors:**

**Motion by C. Gozza to approve the hiring of Terel Marshburn and Daeja Sullins, seconded by K. Pomakoy and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	absent	S. Vegliante	absent
	S. Mitchell	yes		

S. Vegliante joined the meeting at 6:10pm

**Discussion of MOU between the Dorm Corp and the College**

- J. Quaintance, President
  - The goal of the Memorandum of Understanding is to strengthen the interests and operations of the Dorm Corp and the college by the following:
    - Converting the two maintenance workers to B&G teamster employees of the college
    - Executive Director responsibilities will fall under the Assistant Dean for Student Engagement, Frank Sinigaglia.
    - AR Collections to be handled by the College
    - IT to answer any help desk requests in the dorms
    - Accounting & Bookkeeping to be completed by a Senior Account Clerk employed by the college

**Residence Hall Update-**

- Frank Sinigaglia, Interim Asst. Dean for Student Engagement
  - Presented to the Board, training, student activities and goals for the Residence hall.
  - Residential Associate’s will report to Terrel & Daeja
  - 173 Students in Laz Levine, 26 Students in Eco Townhouses. Expecting 60- 80 more students
  - T. Marshburn Reported:
    - RA Training will be held the week of the 20th and will include
      - Icebreaker
      - First Aid & CPR Cert
      - Public Safety
      - Counselors to discuss signs of depression & mental health
    - Disciplinary and Academic Probation letters have been sent out to students
    - Residential Life Council Events will include cultural, educational and social events
  - S. Jaffe recommended adding an electronic signature to the Residence Hall Handbook and Code of Conduct
  - F. Sinigaglia stated that a goal for this semester is to create a Student Government in the Residence Halls

**Financial Reports- S. Horton**

- Susan Horton, SUNY Sullivan CFO
  - Presented the proposed 18-19 Budget
    - Numbers are based on 435 students
    - Legal budget added
    - Cost increase with Constable Custodial and Allied Universal Security
    - Possible increase in revenue from commission from Vending Machines

The board decided to table the approval of the budget until the next meeting when confirmed residential numbers will be available.

S. Mitchell reported that IT received a quote of approximately \$10,000 for a security system upgrade which would also include surveillance cameras by the basketball courts for the Residence Halls.

**Motion by S. Vegliante to approve the purchase of the security system upgrade, seconded by C. Gozza and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	absent	S. Vegliante	absent
	S. Mitchell	yes		

**Executive Session:**

There was no executive session.

**Adjournment**

**Motion by S. Vegliante to adjourn the meeting at 7:02pm seconded by C. Gozza and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	absent	S. Vegliante	absent
	S. Mitchell	yes		

Respectfully submitted,

Nathan Steingart  
SCCCDC Board of Directors, Secretary

Recorded by: M. Caycho

DRAFT