

# AGENDA – SCCC DORMITORY CORPORATION

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SUNY SULLIVAN

Thursday, April 11, 2019 5:30pm

Farrow Board Room

1. Call to Order
2. Action Items:
  - a. Approval of January 3, 2019 Meeting Minutes
3. Community/Public Feedback

*At any regular meeting of the Board, a member of the public shall be permitted to speak on any issue before the Board for a period not to exceed 2 minutes except if the Chair allots more time.*
4. Residence Hall Update- Frank Sinigaglia, Interim Asst. Dean for Student Engagement
5. Financial Report- Nicole Feller, Senior Account Clerk
6. President's Report- Jay Quaintance
  - a. Excelsior Conservation Corps Update
  - b. Summer Rentals
7. Dormitory Corp Meeting Schedule
8. Executive Session

*Executive sessions are held for purposes of discussing proposed or pending current litigation, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.*
9. Adjournment

**MINUTES**  
**SCCC Dormitory Corporation**  
**BOARD OF DIRECTORS MEETING**  
**January 03, 2019**

**BOARD PRESENT:** S. Jaffe, C. Gozza, H. LeRoux Ohm, K. Pomakoy

**ABSENT WAS:** S. Vegliante, N. Steingart, S. Mitchell

**ALSO PRESENT:** J. Quaintance, F. Sinigaglia, N. Feller

S. Jaffe called the meeting to order at 5:31pm.

**Approval of Minutes:**

**Motion by C. Gozza to approve the September 12, 2018 minutes with an amendment to page 2 “Conversion” edited to “Conservation”, seconded by K. Pomakoy and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	yes	S. Vegliante	absent
	S. Mitchell	absent		

The board members signed the Conflict of Interest and Whistleblower polices. Both documents were collected for filing.

Under the recommendation of legal counsel, the Dormitory Corporation will adhere to Open Meetings Law. Open Meetings Law and Freedom of Information Law (FOIL) were reviewed and discussed.

**FOIL Officer Vote:**

K. Pomokoy nominated Helena Le Roux Ohm as the FOIL Officer for the Dormitory Corporation Board of Directors, seconded by C. Gozza and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	abstained	S. Vegliante	absent
	S. Mitchell	absent		

**Residence Hall Update-**

- Frank Sinigaglia, Interim Asst. Dean for Student Engagement
  - Reported
    - Students who have not yet registered for the spring semester are being contacted to register.
    - Students who are no longer eligible for Financial Aid will be contacted to set up a payment plan to facilitate their return.
    - Communication between the residence hall and the college has improved tremendously.
    - At the request of students and due to the availability, several students were upgraded to a single room which brought in additional revenue.

- Programing efforts will continue into the Spring semester.

**Financial Reports- N. Feller**

- N. Feller, SUNY Sullivan Senior Account Clerk
  - Presented the YTD Financial Statements
- Jay Quaintance, SUNY Sullivan President
  - Reported that \$11,510 of the approved spending amount of \$16,000 was spend to update the server and storage in the dorms. In order to update the security camera system in the dorms additional funds of \$4,000 is needed.

**Motion by C. Gozza to approve the additional \$4,000 to upgrade the security cameras, seconded by K. Pomakoy and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	yes	S. Vegliante	absent
	S. Mitchell	absent		

S. Jaffe thanked Stephen Mitchell for all of his hard work with the Dormitory Corporation and wishes him the best in his retirement.

**Executive Session:**

There was no executive session.

**Adjournment**

**Motion by K. Pomakoy to adjourn the meeting at 6:31pm seconded by C. Gozza and passed.**

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	yes	S. Vegliante	absent
	S. Mitchell	absent		

Respectfully submitted,

Nathan Steingart  
 SCCDC Board of Directors, Secretary

Recorded by: M. Caycho