

# **SCCC Requirements for Application of APTS**

1. Be an eligible New York State resident enrolled in 3-11 credits as a part time matriculated student in an approved undergraduate degree program. To be matriculated, you must have a high school diploma, GED or accepted as a student under the Ability to Benefit Program. Contact Admissions for further information.
2. Meet income limits described in the enclosed flyer.
3. Meet eligibility requirements under the NYS HESC TAP program.
4. Have completed six (6) or more credits at SUNY Sullivan with a 2.00 grade point average each semester.
5. Submit to our office an APTS application and a signed copy of your 2018 New York State Tax Return or a notarized statement of non-filing a state tax return for 2018 by AUGUST 14, 2020.
6. Complete a FAFSA and HESC TAP application with results on file at SUNY Sullivan.
7. Maintain Good Academic Standing as defined below by NYSHESC:
  - a) Pursuit of Program -  
“The pursuit element of good academic standing expects the student to make an effort to complete the work undertaken pursuant to a State award. To satisfy pursuit of program, a student must earn a passing or failing grade in a percentage of the minimum course-load in each term an award is received. As for full-time awards, in order to permit part-time award recipients a period of adjustment to college level study, the percentage increases from 50% of the minimum part-time load in each term of the first year an award is received, to 75% of the minimum part-time load in each term thereafter. The pursuit requirement remains a continuous measure of achievement. Regardless of whether a TAP or an APTS award is received, a student has a total of two semesters at the 50% level and two semesters at the 75% level. Beyond that, the student is at the 100% level of pursuit.”
  - b) Satisfactory Academic Progress –  
“To make satisfactory academic progress, the other element required of a student to be in good academic standing, the student must earn – successfully complete – a minimum number of semester hours of credit with a minimum grade point average in accordance with the institution’s standard of program that has been approved by the Commissioner of Education. For full-time awards, these requirements must be met in each term an award is received. For APTS, students have two semesters to meet the Standard of Academic Progress requirements that full-time students meet in one semester.”
  - c) Loss of Good Academic Standing –  
“If a student loses good academic standing for any term in which an award was paid, the student loses eligibility for an award for the subsequent term.”

(The preceding sections were copied from the ‘Aid for Part-time Study Handbook’ published by New York State Higher Education Services Corporation.)