

AGENDA – SCCC DORMITORY CORPORATION

SUNY SULLIVAN

Wednesday, January 15th, 2020 5:30pm

Farrow Board Room

1. Call to Order
2. Action Items:
 - a. Approval of June 18, 2019 and September 25, 2019 Meeting Minutes
 - b. Approval of Resolution #D025-2020 Approval of Bank Signatories
3. Community/Public Feedback

At any regular meeting of the Board, a member of the public shall be permitted to speak on any issue before the Board for a period not to exceed 2 minutes except if the Chair allots more time.
4. Financial Report- Nicole Feller, Senior Account Clerk
5. Residence Hall Update- Debra Waller- Frederick, Associate Dean of Student Engagement
6. SCCC President's Report
7. Executive Session

Executive sessions are held for purposes of discussing proposed or pending current litigation, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
8. Adjournment

MINUTES
SCCC Dormitory Corporation
BOARD OF DIRECTORS MEETING
June 18, 2019

BOARD PRESENT: S. Jaffe, H. LeRoux Ohm, K. Pomakoy, D. Raynor

ABSENT WAS: S. Vegliante, N. Steingart, C. Gozza

ALSO PRESENT: J. Quaintance, F. Sinigaglia, N. Feller, P. Laroche

S. Jaffe called the meeting to order at 5:32pm.

S. Jaffe stated that D. Raynor will assume Steve Mitchell's position on the board as the VP for Administrative Services.

Approval of Minutes:

Motion by K. Pomakoy to approve the January 3, 2019 minutes, seconded by H. LeRoux Ohm and passed.

Vote:	C. Gozza	absent	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	yes	S. Vegliante	absent
	D. Raynor	yes		

J. Quaintance introduced Pierre Laroche, Dean of Enrollment Management.

Residence Hall Update-

- Frank Sinigaglia, Interim Asst. Dean for Student Engagement
 - Reported
 - There was a power outage in February. A generator was temporarily used as repairs were made. The insurance reimbursed the DC for repairs.
 - Working on a Calendar of Events for the Fall.
 - The learn while you earn program is underway with 12 students residing in the dorms and taking summer courses.
 - J. Quaintance stated that the program will be revamped for next summer to include training on how to interview for jobs as well as workshops that offer academic support
 - Fall Enrollment- 45 New Residential Students & 100 Returning Students. This number is expected to increase throughout the summer.
 - 30 Students have been removed from housing eligibility. With unsatisfactory academic progress, they will no longer be eligible to receive Financial Aid.
- K. Pomakoy reported that he is working with the Dean of Community Outreach to get the Housing Application linked to the Dorm Page on the college website.

F. Sinigaglia reported that the college offers a buyout to employees who do not participate in the college sponsored Health Insurance plan. He recommended that the SCCDC offer a buyout to SCCDC employees, which will offer savings to the SCCDC.

Motion by L. LeRoux Ohm to authorize a buyout for SCCDC employees who opt out of the SCCDC health insurance benefit, seconded by D. Raynor and passed

Vote:	C. Gozza	absent	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	yes	S. Vegliante	absent
	D. Raynor	yes		

Financial Reports-

- S. Jaffe reported that the 17/18 Audit was completed and there were no material findings
- N. Feller, SUNY Sullivan Senior Account Clerk
 - Presented the YTD Financial Statements
- J. Quaintance, SUNY Sullivan President
 - Reported we are still awaiting payment from ECC. Met with ECC today and can expect payment in late July.
 - Additional Revenue:
 - Mountain Jam Rentals approximately \$19,000
 - Religious Group Rental approximately \$15,000

Executive Session:

There was no executive session.

Adjournment

Motion by K. Pomakoy to adjourn the meeting at 6:07pm seconded by L. Ohm and passed.

Vote:	C. Gozza	absent	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	absent
	H. LeRoux Ohm	yes	S. Vegliante	absent
	D. Raynor	yes		

Respectfully submitted,

Nathan Steingart
SCCCDC Board of Directors, Secretary

Recorded by: M. Caycho

MINUTES
SCCC Dormitory Corporation
BOARD OF DIRECTORS MEETING
September 25, 2019

BOARD PRESENT: S. Jaffe, H. LeRoux Ohm, K. Pomakoy, S. Vegliante, N. Steingart, C. Gozza

ALSO PRESENT: J. Quaintance, F. Sinigaglia, N. Feller, P. Laroche, F. Deming

S. Jaffe called the meeting to order at 5:33pm.

J. Quaintance introduced Faith Deming, Controller.

J. Quaintance informed the board that D. Raynor has resigned from the college and will no longer serve on the SCCDC Board.

Election of the Slate of Officers:

S. Jaffe opened the floor for nominations for a new slate of officers,

S. Vegliante nominated Chris Gozza as Chair, seconded by N. Steingart

S. Jaffe nominated Steve Vegliante as Vice Chair, seconded by C. Gozza.

S. Vegliante nominated Nathan Steingart as Secretary, seconded by K. Pomakoy.

H. LeRoux Ohm nominated K. Pomakoy as Treasurer, seconded by S. Jaffe.

The slate of officers was presented as,

Chris Gozza, Chair

S. Vegliante, Vice Chair

Nathan Steingart, Secretary

Keith Pomakoy, Treasurer

Helena LeRoux Ohm, FOIL Officer

Motion by H. LeRoux Ohm to accept the slate of officers presented and have the positions voted on concurrently, seconded by S. Jaffe and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes

Approval of Minutes:

Approval of the Minutes was tabled until the next meeting.

Approval of SCCDC Emotional Support Animal Policy:

S. Vegliante recommended reaching out to our Insurance Carrier review the policy to make sure this would not affect our coverage, the board agreed.

Motion by S. Jaffe to approve the SCCDC Emotional Support Animal Policy contingent on notifying the insurance company, seconded by S. Vegliante and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes

Approval of Resolution #D024-19 Acceptance of Pool Table Donation:
RESOLUTION #D024-19

**RE: ACCEPTANCE OF POOL TABLE
DONATION**

Whereas, Mr. and Mrs. Anthony and Shirley Sinacore contacted Mr. Frank Sinigaglia, Interim Asst. Dean for Student Engagement, regarding the donation of a Pool Table to the Dormitory Corporation of Sullivan County Community College; and

Whereas, Mr. Frank Sinigaglia received photographs and reports that the pool table is in good condition; and

Whereas, President Jay Quaintance received confirmation in writing that Mr. and Mrs. Sinacore wish to donate the pool table to the Dormitory Corporation of Sullivan County Community College;

Now Therefore Be It Resolved that through this resolution the Board of Directors of Sullivan County Community College Dormitory Corporation accepts the donation of a pool table and extends sincere gratitude to Mr. and Mrs. Sinacore.

Motion by S. Jaffe to approve Resolution #D024-19 Acceptance of Pool Table Donation, seconded by S. Vegliante and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes

C. Gozza thanked Mr. & Mrs. Sinacore for their donation of a Pool Table to the Residence Hall.

Approval of 2019- 2020 Budget

F. Deming presented two proposed budgets to the board. The first scenario has no increase in dorm rates for Spring 2020. The second scenario has an increase of \$745 per semester beginning in Spring 2020 which would make the revenue and expenditures equal. Board members expressed concern in increasing the rate by that much for the Spring semester. S. Vegliante proposed increasing the rate by 50% for the Spring 2020 semester and then an additional increase of 25% in Fall 2020 & Spring 2021. F. Deming proposed increasing the Spring rates by \$322 to balance the budget for the year with an additional increase in the Fall and Spring Semester.

Motion by S. Vegliante to approve the 2019- 2020 Dormitory Corporation Budget with an increase in housing rates of \$322.00 for the Spring 2020 semester and an additional increase in the Fall 2020 Semester and Spring 2021 to be determined for the next budget year, seconded by N. Steingart and Passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes

SCCC President's Report-

J. Quaintance reported that Debra Waller Frederick has been hired as Associate Dean of Student Engagement and will oversee the Dorms. Debra has an extensive background in Residential Life, she will be on campus for a mandatory dorm meeting tomorrow and will begin full time on September 30th. J. Quaintance and the Board thanked Frank Sinigaglia for all of his hard work and dedicated as the Interim Asst. Dean.

Executive Session:

There was no executive session.

Adjournment

Motion by S. Vegliante to adjourn the meeting at 6:05pm seconded by N. Steingart and passed.

Vote:	C. Gozza	yes	K. Pomakoy	yes
	S. Jaffe	yes	N. Steingart	yes
	H. LeRoux Ohm	yes	S. Vegliante	yes

Respectfully submitted,

Nathan Steingart
SCCDC Board of Directors, Secretary

Recorded by: M. Caycho

DRAFT

Sullivan County Community College
Dormitory Corporation

Tel: 845-436-4890
Fax: 845-436-1391

RESOLUTION #D025-2020

RE: APPROVAL OF BANK SIGNATORIES

Whereas, Sullivan County Community College Dormitory Corporation maintains several accounts with Jeff Bank including Operating, Payroll, and Deposits; and

Whereas, officers of the dormitory corporation must obtain Sullivan County Community College Dormitory Corporation approval to become official bank signatories on these accounts in order to conduct official business; and

Whereas, the following Sullivan County Community College Dormitory Corporation directors and College President require this approval:

- Dr. Keith Pomakoy, Treasurer, *SCCCDC Board of Directors*
- Jay Quaintance, *President, SCCC*

Now Therefore Be It Resolved that through this resolution the Board of Directors of Sullivan County Community College Dormitory Corporation hereby grants approval to the officers listed above to become signatories on Sullivan County Community College Dormitory Corporation Jeff Bank accounts including, Operating, Payroll and Deposits, in order to conduct official board business.

Certified as a true copy of the Resolution adopted by
the Sullivan County Community College Dormitory Corporation
at its meeting held on January 15, 2020.

Nathan Steingart, Secretary
Sullivan County Community College
Dormitory Corporation