



112 College Road  
Loch Sheldrake, NY 12759

Dec.19, 2016

Dear Prospective Bidder:

Sullivan County Community College and Sullivan County Community College invite you to respond to the enclosed RFP (request for proposals) to provide Learning Management System Software and related maintenance, support and professional services for a five-year period, beginning September 1,2017 and extending up to July 31, 2021. All proposals will be due on or before Monday, January 20, 2017 at 2 PM in the Office of the Purchasing Department. Questions regarding this request for proposals may be directed to Stephen Samuel, at 845-434-5750, ext. 4267.

Specific questions regarding LMS and related maintenance may be directed to Cheryl Welsch, Director of IT at 845-434-5750, ext. 4488.

Thank you.

Very truly yours,

Stephen Samuel

Enc.