

AGENDA – SCCC DORMITORY CORPORATION

SUNY SULLIVAN

Wednesday, July 8, 2020 3:00pm

Video/ Phone Conference

1. Call to Order
2. Action Items:
 - a. Approval of the May 21, 2020 Meeting Minutes
3. Discussion Items:
 - a. Current year Budget
 - b. Cash Flow
 - c. 19/20 Audit Update

4. Executive Session

Executive sessions are held for purposes of discussing proposed or pending current litigation, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

5. Adjournment

MINUTES
SCCC Dormitory Corporation
BOARD OF DIRECTORS MEETING
May 21, 2020

BOARD PRESENT: C. Gozza, H. LeRoux Ohm, K. Pomakoy, S. Vegliante, N. Steingart

ALSO PRESENT: J. Quaintance, F. Deming, C. Depew, D. Waller-Frederick, A. Biagini

This meeting was held via Video Conference. C. Gozza called the meeting to order at 11:39am.

Action Items:

Motion by S. Vegliante to approve the minutes of the January 24, 2020 meeting, seconded by K. Pomakoy and passed

Vote:	C. Gozza	yes	K. Pomakoy	yes
	H. LeRoux Ohm	yes	N. Steingart	absent
	S. Vegliante	yes		

Motion by S. Vegliante to approve the minutes of the April 24, 2020 Special Meeting of the Board, seconded by K. Pomakoy and passed

Vote:	C. Gozza	yes	K. Pomakoy	yes
	H. LeRoux Ohm	yes	N. Steingart	absent
	S. Vegliante	yes		

N. Steingart joined the meeting at 11:41am.

F. Deming presented the Housing Credit and Refund Calculation. The daily room rate was calculated to apply a 53 day refund/credit for the dates 3/16/20- 5/15/20 in which the dorms were closed. The daily room rate will be multiplied by the amount per day. The credit/refund will be reduced by the dollar amount in damages that exceed the room damage fee that is collected.

Motion by S. Vegliante to approve the Housing Credit and Refund Calculation, seconded by K. Pomakoy and passed

Vote:	C. Gozza	yes	K. Pomakoy	yes
	H. LeRoux Ohm	yes	N. Steingart	yes
	S. Vegliante	yes		

J. Quaintance stated that a portion of the CARES Act/HEERF funds maybe be used to refund students for housing.

F. Deming introduced Ashley Biagini to the Board. Ashley has been hired as the new College Affiliate Accountant.

F. Deming presented the Fall 2020 and Spring 2021 housing rates. As discussed last year, the rates would be incrementally increased 25% for the upcoming year. The 25% increase translates to \$186.25 for Fall and another increase of \$186.25 for Spring 2021. The new rates would be as follows,

Fall 2020

Double Room	\$3,572.00
Single Room	\$4,190.00
Sullivan County Resident Rate	\$1,508.00

Spring 2021

Double Room	\$3,758.00
Single Room	\$4,376.00
Sullivan County Resident Rate	\$1,694.00

Motion by N. Steingart to approve the Housing Rates for the Fall 2020 and Spring 2021 semesters, seconded by S. Vegliante and passed.

Vote: C. Gozza yes K. Pomakoy yes
 H. LeRoux Ohm yes N. Steingart yes
 S. Vegliante yes

Discussion Items:

Plan for Retrieval of Students Belongings:

- C. Depew presented a plan to the Board for students to retrieve their belongings from the Residence Hall. Students will only be permitted to come at the time in which they are scheduled in order to limit the number of students in the Dorms. There are 109 students who need to retrieve their belongings. The costs associated with the move out are cleaning crews, dumpsters and PPE a total of \$940.00.

Potential Fall Occupancy:

- J. Quaintance discussed the unknowns related to reopening the dorms in the Fall. He discussed the layout of the building and the challenges associated with social distancing in the building. He stated that we are awaiting guidance from SUNY and will share the information with the board when it becomes available.

Adjournment

Motion by S. Vegliante to adjourn the meeting at 12:06pm seconded by K. Pomakoy and passed.

Vote: C. Gozza yes K. Pomakoy yes
 H. LeRoux Ohm yes N. Steingart yes
 S. Vegliante yes

Respectfully submitted,

Nathan Steingart
SCCCDC Board of Directors, Secretary
Recorded by: M. Caycho

DRAFT