



SULLIVAN
COUNTY COMMUNITY COLLEGE

**2022 -2023 Contract of Study: Course Requirements & Suggested Sequence
Business Administration – AAS* - 60 Credits**

Name: _____ **ID #:** _____
Address: _____
Tel No: () _____ **Cell:** () _____
Email: _____ **Date:** _____

Code BS	Course #	Course Name	Cr	Term/grade	Notes
Pre-Program Requirements					
<input type="checkbox"/>	Math Comp				
First Semester:					
<input type="checkbox"/>	BUS 1101	Business Mathematics	3		
<input type="checkbox"/>	BUS 1302	Principles of Advertising	3		
<input type="checkbox"/>	BUS 1310	Principles of Management	3		
<input type="checkbox"/>	BUS 1402 or BUS 1416	Fundamentals of Accounting OR Financial Accounting	3-4		
<input type="checkbox"/>	ENG 1001	Composition I	3		
Second Semester: 15-16					
<input type="checkbox"/>	BUS 1651 or BUS 1652	Virtual Office Management OR Human Resource Management	3		BUS 1651 Offered spring only
<input type="checkbox"/>	BUS 2416 or BUS 2418	Managerial Accounting OR Computer Accounting with QuickBooks	3-4		
<input type="checkbox"/>	ENG 1301	Fundamentals of Speech	3		
<input type="checkbox"/>	SCI	A course with the SCI prefix with lab	4		
<input type="checkbox"/>	PED	PED Physical Education elective	1		
Third Semester: 14-15					
<input type="checkbox"/>	BUS 1301	Principles of Marketing	3		
<input type="checkbox"/>	BUS 1304	Principles of Sales	3		
<input type="checkbox"/>	BUS 1501	Business Law I	3		
<input type="checkbox"/>	ECO 1401 or ECO 1402	Macroeconomics OR Microeconomics	3		Gen Ed 3
<input type="checkbox"/>	Elective	A Liberal Arts elective*	3		
Fourth Semester: 15					
<input type="checkbox"/>	BUS 1341	Entrepreneurship	3		
<input type="checkbox"/>	BUS 2122	Computer Applications for Business	3		
<input type="checkbox"/>	BUS 2502 or BUS 2602	Business Law II OR International Business	3		Offered spring only
<input type="checkbox"/>	Elective	Liberal Arts elective*	3		
<input type="checkbox"/>	Elective	Liberal Arts elective*	3		
<input type="checkbox"/>	PED	PED Physical Education elective	1		
GRADUATION Degree date: 16 Total Credits Earned:					

* All AAS degrees require ENG 1001 Composition I, ENG 1301 Fundamentals of Speech, a 4 credit science course with lab and a minimum of 10 additional Liberal Arts credits from at least two other areas of study. Liberal Arts prefixes: ANT, ECO, ENG, FLA, GEO, HIS, HON, HUM, MAT, POL, PSY, SCI, and SOC. COM 1301, Interpersonal Communications, COM 1305, Intercultural Communication, COM 2110, Intro to Media Communications, CPT 1210, Computer Literacy, CPT 1301, Logic and Problem Solving, CRJ 1115, Introduction to Criminal Justice, and THE 1700, Theater History I are also classified as liberal arts.

By signing this contract, I commit myself to study and work until I have successfully completed this program. My advisor acknowledges my commitment and pledges to support my endeavors.

Student Signature: _____ Date: _____
 Advisor Signature: _____ Date: _____