Dear SUNY Sullivan students and families,

We hope this message finds you and your family staying healthy and safe. We are thrilled that your academic journey has brought you to SUNY Sullivan. We are truly excited to welcome you to our beautiful campus.

**New Student Orientation:**

Our Orientation program is designed to help you navigate the higher education experience. New Student Orientation will show you how to make the most out of a variety of campus resources that can pave the way for your academic success. Orientation is the best way for you to learn about academic resources, campus technology, financial aid, our free tutoring and counseling, extracurricular activities including clubs, intramurals, athletics and so much more.

Orientation has two parts. Both parts will prepare you for what you will find at college and help you get the most out of your experience at SUNY Sullivan. Whether you are full-time, part-time, online or in person, students who complete Orientation have a much better chance of success in college.

**So while Orientation is required for all new students, you will find that participating will be worth it!**

**Part One:**

Register and attend one of the three in-person Orientation Days.

* New students only need to attend one day!
* Wednesday, August 17, or Tuesday, August 23 or Wednesday, August 31
* Check-In begins at 9:30 a.m., Orientation starts at 10:30 a.m. and Check-Out will take place at 4:00 p.m.
* Link to register for Orientation: <https://forms.gle/Q6h3fXZ85Tr55tet6>

**Part Two:**

Achieving Success at SUNY Sullivan is our online portion of Orientation. It is self-paced, meaning you can go through it anytime you like, but you should complete it before **the start of classes.**

Before you do this part, you will need your SUNY Sullivan username and password so you can log in.

A) If you need your SUNY Sullivan username and password, make sure to plan ahead. Here are the steps to obtain it:

* Go to [my.sunysullivan.edu](http://my.sunysullivan.edu/)
* On the left side under the title SUNY Sullivan Portal, click Student Accounts
* In the middle of your screen will be Student Account Lookup
  + Input your ID # (found on the upper left hand side of your acceptance letter)
  + Your **legal** last name
  + Your zip code

You will receive your login information approximately 48 hours later**.**

1. If you know your login information:

* Log in to **Brightspace** at <http://mylearning.sunysullivan.edu> using your SUNY Sullivan username and password
* **Achieving Success at SUNY Sullivan** is listed as a course in Brightspace and you will find it in your course list
* Your fall semester courses will be viewable in Brightspace ONE week prior to the start of classes
* Remember to complete the **Achieving Success at SUNY Sullivan** (course number NSO-0900-01 DL) course prior to the start of classes

**Additional information:**

* For our fully online students and adult learners who are unable to join us on campus, please note that we will provide information SOON about a virtual Orientation session
* Parents and guardians are welcome to attend our in-person Orientation. Please RSVP with a headcount in the “other information” section on the Orientation registration page

**How to contact us:**

August is always very busy for our campus offices, so we encourage students and families to use email as a quicker response may be possible:

Orientation [orientation@sunysullivan.edu](mailto:orientation@sunysullivan.edu) Log in issues [ithelpdesk@sunysullivan.edu](mailto:ithelpdesk@sunysullivan.edu)

Student Billing [billing@sunysullivan.edu](mailto:billing@sunysullivan.edu) Financial Aid [finaid@sunysullivan.edu](mailto:finaid@sunysullivan.edu)

Changing/adding classes [learningcommons@sunysullivan.edu](mailto:learningcommons@sunysullivan.edu) Housing [reslife@sunysullivan.edu](mailto:reslife@sunysullivan.edu)

Please contact me with any questions.

We look forward to seeing you soon.

Deb Waller-Frederick

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Associate Dean of Student Engagement

[dwaller-frederick@sunysullivan.edu](mailto:dwaller-frederick@sunysullivan.edu)