



SUNY SULLIVAN

AGENDA – BOARD OF TRUSTEES MEETING

SUNY Sullivan

Wednesday, June 14, 2023 3:30pm

Upper Hermann Conference Room

1. Call to Order
2. Action Items:
 - **Approval of May 8, 2023 Meeting Minutes**
 - **Approval of Resolution #522-23 Re: Approval of Revised Tuition and Fee Schedule for Fiscal Year 2023-2024**
 - **Approval of Resolution #523-23 Re: Approval of Fiscal Years 2023- 2024 Operating Budget**
 - **Approval of Resolution #524-23 Re: Sponsor Services Included in the Fiscal Year 2023- 2024 Operating Budget**
 - **Approval of Resolution #525-23 Re: Bank Signatories**
 - **Approval of Resolution #526-23 Re: Bank Signatories**
 - **Approval to remove the COVID-19 Vaccine Mandate for Managerial Confidential and employees not covered by a Collective Bargaining Agreement**
3. Community/Public Feedback
At any regular meeting of the Board, a member of the public shall be permitted to speak on any issue before the Board for a period not to exceed 2 minutes except if the Chair allots more time.
4. Faculty Council Representative to the Board Report
5. Chairman's Report
6. Trustee's Reports
 - Finance Committee Report
7. Officer in Charge Report to the Board
8. Feedback to the Officer in Charge
9. Executive Session
Executive sessions are held for purposes of discussing proposed or pending current litigation, the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
10. Adjournment

MINUTES
MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
FARROW FAMILY FOUNDATION BOARD ROOM
May 8, 2023

TUSTEES PRESENT: N. Hackett, Chair, T. Hamlin, Vice Chair, P. Guenther, Treasurer, P. Adams, Board Secretary, A. Kane, E. Galligan, S. Jaffe, S. Drobysh, L. Holmes,

ABSENT: J. Quaintance, C. Villareal, Studet Trustee

ALSO PRESENT: T. Lever (via video), R. Hanofee, E. Davis, K. Baker

N. Hackett called the meeting to order at 3:31pm with the pledge of allegiance.

Presentation of Chancellor’s Awards for Excellence

N. Hackett presented the following awards,

Andrew Becker, 2023 SUNY Chancellor’s Award for Excellence in Professional Service
Louis Russel, 2023 SUNY Chancellor’s Award for Excellence in Classified Service
Jessica Lopez- Barkl, 2023 SUNY Chancellor’s Award for Excellence in Faculty Service

The student recipients, Haddy Gai and Roxanne Dastparvardeh, were not present to receive their awards for the 2023 SUNY Chancellor’s Award for Student Excellence.

ACTION ITEMS:

N. Hackett presented the following items to be approved as a block

- Approval of March 16, 2023 Meeting Minutes
- Approval of April 4, 2023 Special Meeting Minutes
- Approval of Roof Repair award to International Contractors Corp

Motion by S. Drobysh to accept the action items and approve them as a block, seconded by T. Hamlin and passed. There was no discussion.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	yes
Ellen Galligan	yes	Susan Jaffe	yes
Paul Guenther	yes	Anthony Kane	yes
Nancy Hackett	yes	Clara Villareal	absent

Approval of Resolution #519-23 Re: Trustee Emeritus Status for Phyllis “Penny” Coombe

RESOLUTION #519-23

**RE: TRUSTEE EMERITUS STATUS FOR PHYLLIS
“PENNY” COOMBE**

WHEREAS, Trustee Phyllis (Penny) Coombe was appointed to the Board of Trustees by Governor Pataki on September 9, 1997; and

WHEREAS, Trustee Coombe served SUNY Sullivan with dedication, commitment, and distinction for more than 25 years; and

WHEREAS, Trustee Coombe attended and participated in Institutes on Trusteeship and several NYCCT conferences; and

WHEREAS, Trustee Coombe served as the Chair of the Board of Trustees from July 2006 to July 2011; and

WHEREAS, Trustee Coombe served in various roles on various committees of the Board including, Chair of the Middle States Accreditation Committee, Policy Governance and Implementation Committee , Academic and Workforce Development Working Group, Strategic Planning Committee, Capital Campaign Committee for the Residence Halls, Chair of the Presidential Search Committee, and many more; and

WHEREAS, in 2005 Trustee Coombe was awarded the Marvin A. Rapp Award for Distinguished Service from the New York Community College Trustee Association (NYCCT) for her exemplary service; and

WHEREAS, Trustee Coombe was recognized at the 2012 SUNY Sullivan Foundations “Women Who Make A Difference” event and received an award for her distinguished work in Higher Education; and

WHEREAS, Trustee Coombe showed exemplary attendance at the Board of Trustees meetings as well as commencement and numerous college events; and

WHEREAS, Trustee Coombe provided leadership in helping to solve challenges to two-year post-secondary education through her advocacy for the College in the community; and

WHEREAS, Trustee Coombe’s professional career in secondary education served as an asset to the board and enhanced Trustee Coombe’s board service; and

WHEREAS, during her time on the Board Trustee Coombe was a part of several transformations that occurred within the college such as, the construction of the Residence Halls, the athletics change from Division III to Division II, the creation of new degree programs, increased funding from Sullivan County Government, and many more; and

WHEREAS, the Faculty Council of SUNY Sullivan passed a resolution to recognize Trustee Coombe for her service to the college; and

WHEREAS, the Faculty Council resolution states “Penny Coombe has served with unfailing dedication and commitment as a Trustee on the SUNY Sullivan Board of Trustees for twenty-five years, longer than any other trustee in the history of the college;” and

WHEREAS, Trustee Coombe has been described as committed, dedicated and one of the biggest supporters of the college, the board and the college have long relied on her wisdom and experience; and

WHEREAS, the Officer in Charge, the Executive Committee of the College and the campus community recommend this public recognition of Trustee Coombe for her many contributions and service to the college; and

THEREFORE, BE IT RESOLVED that Trustee Coombe is awarded this recognition of her distinguished service, and as an expression of gratitude for her exceptional dedication and professional commitment to further the goals of the College, Trustee Coombe be granted the status of Trustee Emerita and that she be accorded such rights and honors as may be appropriate to persons holding this rank.

BE IT FURTHER RESOLVED, that this resolution become part of this Board of Trustees meeting, and a copy of this resolution be presented to Trustee Coombe.

Motion by S. Drobysh to approve Resolution #519-23 Re: Trustee Emeritus Status for Phyllis “Penny” Coombe, seconded by T. Hamlin and passed. There was no discussion.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	yes
Ellen Galligan	yes	Susan Jaffe	yes
Paul Guenther	yes	Anthony Kane	yes
Nancy Hackett	yes	Clara Villareal	absent

The board thanked Penny for all of her hard work and dedication to SUNY Sullivan. Chana Epstein presented Ms. Coombe with a resolution passed by the Faculty Council to recognize Penny for all of her hard work.

COMMUNITY AND PUBLIC FEEDBACK

None.

FACULTY COUNCIL REPRESENTATIVE TO THE BOARD:

C. Chana, Faculty Council Chair reported,

- o Thank you to the trustees for taking the time to meet with representatives from Faculty Council to discuss our concerns.
- o Tim Lever held a Budget Town Hall meeting on May 3rd. The campus appreciated Tim’s presentation and the transparency it included.
- o Academic Awards Ceremony was held on May 3rd, it was a great event and was well attended.
- o The Art Club unveiled a Dove they designed and painted in the G Building, it is a beautiful addition to our campus.

CHAIRMAN’S REPORT

N. Hackett, Chair, Reported:

- o Rose Hanofee has been named the Interim Vice President for Academic and Student Affairs
- o Chancellor King and Vice Chancellor Duncan- Poitier visited campus on May 4th The visit went very well, thank you to everyone who participated!
- o Kite Day/ Discover SUNY Sullivan Day was held on May 6th, great job to Hillary Higgenbotham!
- o Thank you to everyone for your continued hard work to get us through this academic year.

TRUSTEE REPORTS

Finance Committee Report:

P. Guenther Reported,

- o The committee met prior to the Board of Trustees meeting and reviewed the Financial Statements and current budget.

Student Trustee Report:

Clara was absent. No report.

Health Science Studies Report:

T. Hamlin Reported,

- The \$700,000 Grant for Health Sciences equipment has been submitted to DASNY for approval.

Sustainability Report:

S. Jaffe Reported,

- The Sustainability committee held their annual Earth Day event on April 28th the day also included a Clean Energy Summit and Job Fair in partnership with New Yorkers for Clean Power.

This event was expanded to help us work towards two of our Strategic Goals,

1. Lead environmental sustainability across higher education
2. Expand Community/ cultural partnerships

P. Adams reported that the Labyrinth project is moving forward.

P. Adams shared an update regarding the Foundation Board. They are meeting to plan a Fall Gala that will have a focus on raising money for the theater program.

Officer in Charge Report to the Board:

T. Lever, Officer in Charge, reported:

- MSCHE Visit Update
 - Response to the committee findings included minor factual changes and we accepted the committee’s findings.
 - We will receive the Final Report in early Summer
 - Reconstituted the Strategic Planning and Institutional Assessment Committee (SPIA) to review the Strategic Goals of the College. Two committees have been formed to assist with the follow up work from Standards V and Standard VI.
 - Attended the SUNY Chancellor’s Award for Student Excellence event and the Phi Theta Kappa awards ceremony.
 - We’ve held several events on campus this spring including
 - Earth Day
 - Clean Energy Summit
 - Academic Awards Ceremony
 - Budget Town Hall Meeting
 - Chancellor Visit
 - Kite Day/ Discover SUNY Sullivan Day which brought in 33 prospective students 13 of which registered for classes
 - Enrollment is at 93% of our Annual Goal, we do not have Summer enrollment yet
 - Fall 2023 Applications are up 10% from this time last year
 - NJCAA Men’s Basketball won the Regional Championship, player Jay Alvarez was named First Team All American.

Feedback to the Officer in Charge:

None.

Executive Session:

Motion by S. Drobysch to enter into Executive Session at 4:04pm to discuss a Personnel Matter, seconded by Susan Jaffe and passed.

Vote:

Patricia Adams yes Theresa Hamlin yes

Steve Drobysh	yes	Lyman Holmes	yes
Ellen Galligan	yes	Susan Jaffe	yes
Paul Guenther	yes	Anthony Kane	yes
Nancy Hackett	yes	Clara Villareal	absent

Motion by T. Hamlin to resume regular session at 5:28pm, seconded by S. Jaffe and passed.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	yes
Ellen Galligan	yes	Susan Jaffe	yes
Paul Guenther	yes	Anthony Kane	yes
Nancy Hackett	yes	Clara Villareal	absent

N. Hackett presented two resolutions to the Board of Trustees.

RESOLUTION #520-23

RE: APPROVAL OF OFFICER IN CHARGE

WHEREAS the Board of Trustees appointed Timothy Lever, Vice President for Administrative Services as Officer in Charge on March 16, 2023 while the President was on vacation and then on leave; and

WHEREAS the Board of Trustees commends Timothy Lever for all of his hard work while serving in dual roles; and

WHEREAS Dr. Ellen Galligan is a Trustee and the former Vice President for Academic and Student Affairs; and

WHEREAS in order to continue the operations of the college and ensure there is adequate leadership and support, Dr. Ellen Galligan will temporarily step down from her role as a Trustee to assume the role of Officer in Charge for up to sixty days while President Quaintance is on leave; and

WHEREAS Timothy Lever will resume his role as Vice President of Administrative Services,

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Sullivan County Community College hereby appoints Dr. Ellen Galligan as Officer in Charge, with all the rights and responsibilities afforded to a president of a community college during this interim period while the President is on leave, and

BE IT FURTHER RESOLVED that the Board of Trustees extends its gratitude to Timothy Lever for serving as the Interim Officer in Charge.

Motion by T. Hamlin to approve Resolution #520-23 Re: Approval of Officer In Charge, seconded by P. Guenther and passed.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	yes
		Susan Jaffe	yes
Paul Guenther	yes	Anthony Kane	yes
Nancy Hackett	yes	Clara Villareal	absent

RESOLUTION #521-23

RE: PRESIDENT ON LEAVE

WHEREAS the Board of Trustees anticipates that the FMLA leave of President Quaintance will shortly expire; and

WHEREAS certain issues have come to the attention of the Board requiring further review,

NOW THEREFORE, BE IT RESOLVED that President Quaintance is placed on administrative leave with pay at the expiration of his FMLA leave.

Motion by S. Drobysh to approve Resolution #521-23 Re: President on Leave, seconded by P. Guenther and passed.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	yes
		Susan Jaffe	yes
Paul Guenther	yes	Anthony Kane	yes
Nancy Hackett	yes	Clara Villareal	absent

ADJOURNMENT

Motion by S. Drobysh to adjourn the meeting at 5:31pm, seconded by P. Guenther and passed.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	yes
		Susan Jaffe	yes
Paul Guenther	yes	Anthony Kane	yes
Nancy Hackett	yes	Clara Villareal	absent

Respectfully submitted,

P. Adams
Secretary to the Sullivan County Community College Board Trustees
Recorded by M. Caycho



Sullivan County Community College
Board of Trustees
112 College Road
Loch Sheldrake, NY 12759-5723
Tel: 845-434-5750 ext. 4261

Resolution Number #522-23

**RE: Adoption of Revised Tuition and Fee
Schedule for Fiscal Year 2023- 2024**

WHEREAS: the Administration of the College has formulated a tuition and fee schedule for Fiscal Year 2023-2024 in conformance with the financial plan developed by the College; and

WHEREAS: the Board of Trustees approved Resolution #510-23 Re: Adoption of the Tuition and Fee Schedule for Fiscal Year 2023- 2024 on March 16, 2023; and

WHEREAS: it has become necessary to approve a revised tuition and fee schedule with corrected tuition rates for full-time traditional students and the Hudson Link student population due to a minor rounding error in the full-time traditional rate and to accurately reflect the current agreement with Hudson Link;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Sullivan County Community College that the revised Tuition and Fee schedule for Fiscal Year 2023-2024, a copy of which is attached hereto and made a part hereof, is hereby approved, and

BE IT FURTHER RESOLVED that a copy of this Resolution and schedule is forwarded to the State University of New York, Office of Finance and Business.

Certified as a true copy of the Resolution adopted by the Sullivan County Community College Board of Trustees at its meeting held on June 14, 2023.

Patricia Adams
Secretary to the Board of Trustees of
Sullivan County Community College

SUNY Sullivan Fall and Spring 2023-2024 Tuition and Fee Schedule

Tuition

I	New York State residents of the sponsorship area and non-residents of the sponsorship area who present a valid certificate of residence			
a. Full Time (12 credits and over)	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
Per Year	\$5,472.00	\$5,208.00	\$5,208.00	\$5,208.00
b. Part Time (1-11 credits)				
Per Credit	\$228.00	\$217.00	\$217.00	\$217.00
II	New York State residents who do not present a valid certificate of residence			
a. Full Time	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
Per Year	\$10,944.00	\$10,416.00	\$10,416.00	\$10,416.00
b. Part Time				
Per Credit	\$456.00	\$434.00	\$434.00	\$434.00
III	Non-New York State Residents:			
a. Full Time	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
Per Year	\$10,944.00	\$10,416.00	\$10,416.00	\$10,416.00
b. Part Time				
Per Credit	\$456.00	\$434.00	\$434.00	\$434.00

V. Correctional Facility Students (Courses offered at the Sullivan Correctional Facility through Hudson Link for Higher Education in Prison) Tuition:

1. Minimum number of 15 students per course: \$84.00 per credit (or \$252 for a typical 3-credit course; \$336 for a 4-credit course)
2. Minimum number of 18 students per course: \$72.00 per credit (or \$216 for a typical 3-credit course; \$288 for a 4-credit course)
3. Minimum number of 22 students per course: \$62.00 per credit (or \$186 for a typical 3-credit course; \$248 for a 4-credit course)

Meal Plans Provided By American Dining

2023-24 Academic Year Resident Meal Plan Rates

- 16 meals per week: \$2,000/semester. Actual daily rate: \$18.18
- 19 meals per week: \$2,400/semester. Actual daily rate: \$21.81

Note: 16 meal plan per week is the default plan if no plan is chosen for Lazarus L. Levine Residents Hall Residents only

2023-24 Academic Year Commuter Meal Plan Rates

- 10 meals per week: \$1,200/semester. Actual Daily Rate: \$10.90
- 8 meals per week: \$1,000/semester. Actual daily rate: \$9.90
- 5 meals per week: \$700/semester. Actual daily rate: \$6.36
- 5 meals per week (Faculty/Staff Only): \$500/semester. Actual daily rate: \$4.54

Student Fees

		<u>2023-24</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
a.	Freshman Seminar	\$0.00	\$0.00	\$0.00	\$0.00
b.	International Student Fee per semester	\$500.00	\$500.00	\$500.00	\$500.00
c.	Technology Fee				
	Full Time Per Semester	\$240.00	\$240.00	\$240.00	\$240.00
	Part Time Per Semester	\$20.00 per Credit	\$20.00 per Credit	\$20.00 per Credit	\$15.00 per Credit
d.	Learning Support Fee				
	Full Time Per Semester	Eliminate & Roll Into Tuition	\$60.00	\$60.00	\$60.00
	Part Time Per Semester		\$5.00 per Credit	\$5.00 per Credit	\$5.00 per Credit
e.	General Activity Fee				
	Full Time Per Semester	\$156.00	\$156.00	\$156.00	\$156.00
	Part Time Per Semester	\$13.00 per Credit	\$13.00 per Credit	\$13.00 per Credit	\$13.00 per Credit
f.	Liability Fee		\$15.00	\$15.00	\$15.00
	PT/ Per credit	Eliminate & Roll Into Tuition	\$1.25	\$1.25	\$1.25
g.	Online Courses Per Credit	\$25.00	\$25.00	\$25.00	\$25.00
h.	Graduation Fee	\$50.00	\$50.00	\$50.00	\$50.00
i.	Field Trips and Other Course Fees-as indicated on the course schedule				
		Charge according to program, not per course.	Charge according to program, not per course.	Charge according to program, not per course.	Charge according to program, not per course.

NON-CREDIT CLASSES

All programs must be self-sustaining; it is recommended that all courses have a minimum rate of \$30.00 to a maximum rate of \$2,000.00 per course to allow for flexible planning and accurate costing.

There is currently no application fee

ADMINISTRATIVE FEES

		<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
a.	Returned Check Fee	\$50.00	\$50.00	\$50.00	\$50.00
b.	Late Payment Fee	\$50.00	\$50.00	\$50.00	\$50.00
c.	FACTS Tuition Payment Plan				

	Full 1 time payment Multi Payment Plan Per Semester	(\$1.00) set by Nelnet (\$35.00) set by Nelnet	(\$1.00) set by Nelnet (\$35.00) set by Nelnet	(\$1.00) set by Nelnet (\$35.00) set by Nelnet	(\$1.00) set by Nelnet (\$35.00) set by Nelnet
d.	Transcript Academic 1st copy is free	\$7.50	\$7.50	\$7.50	\$7.50
e.	Financial Aid	No Charge	No Charge	No Charge	No Charge
f.	Credit by Examination or Evaluation Each	\$40 Per Credit Hour	\$40 Per Credit Hour	\$40 Per Credit Hour	\$40 Per Credit Hour
g.	Immunization Record	\$10.00	\$10.00	\$10.00	\$10.00
h.	ID Card Replacement Fee	\$10.00	\$10.00	\$10.00	\$10.00
i.	Fee for Health Services Per Semester Resident Hall Students FT Non Resident Hall Students PT Non Resident Hall Students	Eliminate & Roll Into Tuition	\$54.00 \$54.00 \$4.50/ credit	\$54.00 \$54.00 \$4.50/ per credit	\$55.00 \$55.00 \$4.50/ per credit
LIBRARY FEES					
a.	Library Card Fee for non-students	<u>2023-2024</u> \$10.00	<u>2022-2023</u> \$10.00	<u>2021-2022</u> \$10.00	<u>2020-2021</u> \$10.00
b.	Lost Book Fee	Cost of the replacement book	Cost of the replacement book	Cost of the replacement book	Cost of the replacement book
c.	Request for Information Copy Per Page	\$0.25	\$0.25	\$0.25	\$0.25
d.	Request for Information on Disc	\$5.00 Plus \$.25 per page	\$5.00 Plus \$.25 per page	\$5.00 Plus \$.25 per page	\$5.00 Plus \$.25 per page
Tobacco Policy Violation Fee \$25-\$200 Per occurrence; does not reset with term or year \$25 - 1st violation; \$50 - 2nd violation; \$100 - 3rd violation; \$200 - 4th and additional violations					
OTHER FEES					
		<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
a.	Non-Student Computer Lab Fee Per Hour	\$5.00	\$5.00	\$5.00	\$5.00
b.	Parking and Transportation Fee Per year	\$25.00	\$25.00	\$25.00	\$50.00

SUNY Sullivan Winter & Summer 2023-2024 Tuition and Fee Schedule

Tuition

I New York State residents of the sponsorship area and non-residents of the sponsorship area who present a valid certificate of residence				
Winter & Summer	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
a. Part Time (1-11 credits) Per Credit	\$145.00	\$145.00	\$145.00	\$163.00
II New York State residents who do not present a valid certificate of residence				
Winter & Summer	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2019-2020</u>
a. Part Time Per Credit	\$290.00	\$290.00	\$290.00	\$326.00
III Non-New York State Residents:				
Winter & Summer	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2019-2020</u>
a. Part Time Per Credit	\$290.00	\$290.00	\$290.00	\$326.00
V. Correctional Facility Students (Courses offered at the Sullivan Correctional Facility through Hudson Link for Higher Education in Prison) Tuition:				
Per Credit*	#REF!	NA	NA	NA

Student Fees

	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
c. Technology Fee Full Time Per Semester				
Part Time Per Semester				
d. Learning Support Fee Full Time Per Semester				
Part Time Per Semester				
f. Online Courses Per Credit	\$25.00	\$25.00	\$25.00	\$25.00
h. Field Trips and Other Course Fees-as indicated on the course schedule	Charge according to program, not per course.	Charge according to program, not per course.	Charge according to program, not per course.	Charge according to program, not per course.

NON-CREDIT CLASSES

All programs must be self-sustaining; it is recommended that all courses have a minimum rate of \$30.00 to a maximum rate of \$2,000.00 per course to allow for flexible planning and accurate costing.

2020-2021 Draft

There is currently no application fee

ADMINISTRATIVE FEES

	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
a. Returned Check Fee	\$50.00	\$50.00	\$50.00	\$50.00
b. Late Payment Fee	\$50.00	\$50.00	\$50.00	\$50.00
c. FACTS Tuition Payment Plan Full 1 time payment Multi Payment Plan Per Semester	(\$1.00) set by Nelnet (\$35.00) set by Nelnet	(\$1.00) set by Nelnet (\$35.00) set by Nelnet	(\$1.00) set by Nelnet (\$35.00) set by Nelnet	(\$1.00) set by Nelnet (\$35.00) set by Nelnet
d. Transcript Academic 1st copy is free	\$7.50	\$7.50	\$7.50	\$7.50
e. Financial Aid	No Charge	No Charge	No Charge	No Charge
f. Credit by Examination or Evaluation Each	\$40 Per Credit Hour	\$40 Per Credit Hour	\$40 Per Credit Hour	\$40 Per Credit Hour
g. Immunization Record	\$10.00	\$10.00	\$10.00	\$10.00
h. ID Card Replacement Fee	\$10.00	\$10.00	\$10.00	\$10.00
i. Fee for Health Services Per Semester Resident Hall Students FT Non Resident Hall Students PT Non Resident Hall Students				

LIBRARY FEES

	<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
a. Library Card Fee for non-students	\$10.00	\$10.00	\$10.00	\$10.00
b. Lost Book Fee	Cost of the replacement book	Cost of the replacement book	Cost of the replacement book	Cost of the replacement book
c. Request for Information Copy Per Page	\$0.25	\$0.25	\$0.25	\$0.25
d. Request for Information on Disc	\$5.00 Plus \$.25 per page	\$5.00 Plus \$.25 per page	\$5.00 Plus \$.25 per page	\$5.00 Plus \$.25 per page

Tobacco Policy Violation Fee
\$25-\$200 Per occurrence; does not reset with term or year
\$25 - 1st violation; \$50 - 2nd violation; \$100 - 3rd violation; \$200 - 4th and additional violations

OTHER FEES

<u>2023-2024</u>	<u>2022-2023</u>	<u>2021-2022</u>	<u>2020-2021</u>
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2020-2021 Draft

a.	Non-Student Computer Lab Fee Per Hour	\$5.00	\$5.00	\$5.00	\$5.00
b.	Parking and Transportation Fee Per year	\$0	\$0	\$0	\$0



Sullivan County Community College
Board of Trustees
 112 College Road
 Loch Sheldrake, NY 12759-5723
 Tel: 845-434-5750 ext. 4261

RESOLUTION NUMBER #523-23

**RE: APPROVAL OF FISCAL YEARS 2023-2024
 OPERATING BUDGET**

WHEREAS: Sullivan County Community College has formulated its Fiscal Year 2023-2024 Operating Budget at a total of \$ \$16,280,729 and

WHEREAS: said Operating Budget must be adopted by the Board of Trustees and forwarded to the County of Sullivan and the State of New York;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Sullivan County Community College hereby adopts a Fiscal Year 2023-2024 Operating Budget of \$ 16,280,729 dated June 14th, 2023 delineated as follows:

REVENUE	
Tuition	4,652,735
Out of State Tuition	88,975
State Aid	3,124,223
Chargeback	1,589,296
Other Offsetting Revenue	1,275,500
Facility Use Fees	65,000
Sullivan County's Contribution	4,300,000
Total Unrestricted	15,095,729
Restricted Revenue	1,185,000
Total Restricted	1,185,000
Total Budget Request	16,280,729

EXPENSE	
Instructional	3,628,384
Public Service	27,750
Library & Information Technology	539,940
Student Services	1,849,995
Buildings and Grounds	1,609,686
Administration	1,912,290
General Services	712,792
Employee Benefits	3,299,892
Post Employee Benefits	1,515,000
Total Unrestricted	15,095,729
Restricted Expenses	1,185,000
Total Restricted	1,185,000
Total Budget Request	16,280,729

BE IT FURTHER RESOLVED that certified copies of this Resolution are forwarded to the County of Sullivan and the State University of New York.

Certified as a true copy of the Resolution adopted by the Sullivan County Community College Board of Trustees at its meeting held on June 14th, 2023.

 Patricia Adams
 Secretary to the Board of Trustees of
 Sullivan County Community College



Sullivan County Community College
Board of Trustees
 112 College Road
 Loch Sheldrake, NY 12759-5723
 Tel: 845-434-5750 ext. 4261

RESOLUTION NUMBER #524-23

RE: Sponsor Services Included in the Fiscal Year 2023-2024 Operating Budget

WHEREAS: the Fiscal Year 2023-2024 Operating Budget Request of Sullivan County Community College includes appropriations totaling \$ 34,337 for services rendered on behalf of Sullivan County Community College by its sponsor, the County of Sullivan; and

WHEREAS: the Board of Trustees of Sullivan County Community College must provide the State University of New York with a valuation and listing of said sponsor services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Sullivan County Community College hereby approves the following list and valuation of services to be provided by the County of Sullivan during Fiscal Year 2022-2023:

Workers' Compensation

\$34,337
\$34, 337

TOTAL

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the County of Sullivan and the State University of New York.

Certified as a true copy of the Resolution adopted by the Sullivan County Community College Board of Trustees at its meeting held on June 14, 2023.

Patricia Adams
 Secretary to the Board of Trustees of
 Sullivan County Community College



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RESOLUTION #525-23

RE: APPROVAL OF BANK SIGNATORIES

WHEREAS: Sullivan County Community College maintains several accounts with Jeff Bank including Operating, Payroll, Money Market, and Financial Aid; and

WHEREAS: several officers and trustees of the college must obtain Board of Trustee approval to become official bank signatories on these accounts in order to conduct official college business; and

WHEREAS: the following Sullivan County Community College officers and trustees require this approval:

- Dr. Nancy Hackett, *Board Chair*
- Paul Guenther, *Board Treasurer*
- Dr. Ellen Galligan, *Officer in Charge*
- Eleanor Davis, *Dean of Communications*

NOW, BE IT RESOLVED: that the Board of Trustees hereby grants approval to the officers and trustees listed above to become signatories on Sullivan County Community College Jeff Bank accounts including Operating, Payroll, Money Market and Financial Aid, in order to conduct official college business.

Certified as a true copy of the Resolution adopted by
the Sullivan County Community College Board of Trustees
at its meeting held on June 14, 2023

Patricia Adams,
Secretary to the Board of Trustees of
Sullivan County Community College



Sullivan County Community College
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RESOLUTION #526-23

RE: APPROVAL OF BANK SIGNATORIES

WHEREAS: Sullivan County Community College maintains a checking account with Bank of America for Federal Funds; and

WHEREAS: officers and trustees of the college must obtain Board of Trustee approval to become official bank signatories on this account in order to conduct official college business; and

WHEREAS: the following Sullivan County Community College officers and trustees require this approval:

- Dr. Ellen Galligan, *Officer in Charge*
- Eleanor Davis, *Dean of Communications*

NOW, BE IT RESOLVED: that the Board of Trustees hereby grants approval to the officers listed above to become signatories on Sullivan County Community College Bank of America account, in order to conduct official college business.

Certified as a true copy of the Resolution adopted by the Sullivan County Community College Board of Trustees at its meeting held on June 14, 2023.

Patricia Adams,
Secretary to the Board of Trustees of
Sullivan County Community College