



OFFICE OF THE DEAN OF
STUDENT DEVELOPMENT SERVICES
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Request to Opt Out of Directory Information

Last Name (Student)	First Name	Student Identification Number
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Semester	Year
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At Sullivan County Community College, the following information about a student can, by law, be released to the general public and may be listed in the campus directory:

Name, address, dates of attendance, major field(s) of study, awards, and honors (includes President's and Dean's Lists), degree(s) conferred, past and present participation in officially recognized sports and activities, pertinent physical attributes of athletes (height and weight)

No other student information is released to non-university personnel without your written permission. By completing this form, you will request that information not be released to non-university personnel or listed in the campus directory.

Some of the effects of your decision to request confidential status will be that you must make all address

changes with a signed authorization or in person with a form of ID; friends or relatives trying to reach you will not be able to do so through the College; information that you are a student here will be suppressed so that if a loan company, prospective employer, family member, etc., inquire about you, they will be informed that we have no record of your attendance here.

Once you have designated a confidential classification, it will not be removed until you submit a signed authorization requesting that it be removed.

Date

Student Signature