



2024-2025 Contract of Study: Course Requirements & Suggested Sequence Business Administration – AAS - 61-63 Credits

Name: _____	ID #: _____
Address: _____	
Phone: _____	Cell: _____
Email: _____	Date: _____

Code BS	Course #	Course Name	CR	Term/Grade	GE	Notes
First Semester:						
<input type="checkbox"/>	BUS 1101	Business Mathematics	3		COMM	
<input type="checkbox"/>	BUS 2122	Computer Applications in Business (Fall Only)	3			
<input type="checkbox"/>	BUS 1310	Principles of Management	3			
<input type="checkbox"/>	BUS 1402 or BUS 1416	Fundamentals of Accounting or Financial Accounting	3-4			
<input type="checkbox"/>	ENG 1001	Composition I	3			
Second Semester: 15-16						
<input type="checkbox"/>	BUS 1652	Human Resource Management	3			
<input type="checkbox"/>	BUS 2416 or BUS 2418	Managerial Accounting or Computer Accounting with QuickBooks	3-4			SPRING
<input type="checkbox"/>	ENG 1301 or COM 1305	Fundamentals of Speech or Intercultural Communication	3		COMM	
<input type="checkbox"/>	SCI	A course with the SCI prefix with lab	4			
<input type="checkbox"/>	Elective	Free Elective	3			
Third Semester: 16-17						
<input type="checkbox"/>	BUS 1301	Principles of Marketing	3			
<input type="checkbox"/>	BUS 1304	Principles of Sales	3			
<input type="checkbox"/>	BUS 1501	Business Law I (Fall Only)	3			
<input type="checkbox"/>	ECO 1401 or ECO 1402	Macroeconomics (Fall Only) or Microeconomics (Spring Only)	3		SOCSC	
<input type="checkbox"/>	Elective	Gen Ed Liberal Arts Elective	3			
Fourth Semester: 15						
<input type="checkbox"/>	BUS 1341	Entrepreneurship (Spring Only)	3			
<input type="checkbox"/>	BUS 1302	Principles of Advertising	3			
<input type="checkbox"/>	BUS 2502 or BUS 2602	Business Law II or International Business (Spring Only)	3			
<input type="checkbox"/>	Elective	Liberal Arts elective*	3			
<input type="checkbox"/>	Elective	Liberal Arts elective*	3			
GRADUATION			Degree date:	15	Total Credits Earned:	

Note: Students must meet a minimum of seven General Education outcomes.

*In order to receive full credit for Gen Ed 10, students must take both ENG 1001 English Composition I and ENG 1301 Fundamentals of speech. Electives cannot include Freshman Seminar or Metamorphosis.

**The following list of prefixes and courses are designated Liberal Arts: ANT, ECO, ENG, FLA, GEO, HIS, HON, HUM, MAT, POL, PSY, SCI, and SOC. COM 1301 Interpersonal Communications, COM 1305 Intercultural Communication, COM 2110 Introduction to Media Communications, CPT 1210 Computer Literacy, CPT 1301 Logic and Problem Solving with C++, CRJ 1115 Introduction to Criminal Justice, THE 1700 Theater History I and THE 2701 Theater History II are also classified as Liberal Arts.

By signing this contract, I commit myself to study and work until I have successfully completed this program. My advisor acknowledges my commitment and pledges to support my endeavors.

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

