



SULLIVAN  
COUNTY COMMUNITY COLLEGE

## 2024 -2025 Contract of Study: Course Requirements & Suggested Sequence Business Administration - AS - 61 Credits

**Name:** \_\_\_\_\_ **ID #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Code BA	Course #	Course Name	CR	Term/Grade	GE	Notes
<b>First Semester:</b>						
<input type="checkbox"/>	BUS 1416	Financial Accounting	4			BUS 1416 FALL CL; SPRING DL
<input type="checkbox"/>	ECO 1401	Macroeconomics	3		SOCSCI	FALL
<input type="checkbox"/>	ENG 1001	Composition I	3		COMM	
<input type="checkbox"/>	Elective	A Free Elective	3			
<input type="checkbox"/>	BUS 2122	Computer Applications for Business	3			
<b>Second Semester:</b>			<b>16</b>			
<input type="checkbox"/>	BUS 1301	Principles of Marketing	3			
<input type="checkbox"/>	BUS 2416	Managerial Accounting	4			SPRING
<input type="checkbox"/>	Elective	Any course on the approved US History & Civic Engagement or World History & Global Awareness GEN ED list	3		USHIS or WHGA	
<input type="checkbox"/>	SCI	Science: a course from the approved Natural Science Gen Ed list.	4		NASCI	
<input type="checkbox"/>	ECO 1402	Microeconomics	3		SOCSCI	SPRING
<b>Third Semester:</b>			<b>17</b>			
<input type="checkbox"/>	BUS 1310	Principles of Management	3			
<input type="checkbox"/>	BUS 1501	Business Law I (Fall Only)	3			FALL
<input type="checkbox"/>	BUS 1652	Human Resource Management	3		DVRSTY	
<input type="checkbox"/>	ENG 1301	Fundamentals of Speech	3		COMM	
<input type="checkbox"/>	MAT 1206 or higher level	Precalculus or higher MAT by Advisement	4		MATH	
<b>Fourth Semester:</b>			<b>16</b>			
<input type="checkbox"/>	BUS 2502	Business Law II (Spring Only)	3			
<input type="checkbox"/>	BUS 2602	International Business	3			SPRING
<input type="checkbox"/>	Elective	Any Course from the approved Humanities Gen Ed list	3		HUM	
<input type="checkbox"/>	MAT 1004	Elementary Statistics	3		MATH	
<b>GRADUATION</b>		<b>Degree date:</b>	<b>12</b>		<b>Total Credits Earned:</b>	

Note: Students must meet a minimum of seven General Education outcomes.

\*In order to receive full credit for Gen Ed 10, students must take both ENG 1001 English Composition I and ENG 1301 Fundamentals of speech. Electives cannot include Freshman Seminar or Metamorphosis.

\*\*The following list of prefixes and courses are designated Liberal Arts: ANT, ECO, ENG, FLA, GEO, HIS, HON, HUM, MAT, POL, PSY, SCI, and SOC. COM 1301 Interpersonal Communications, COM 1305 Intercultural Communication, COM 2110 Introduction to Media Communications, CPT 1210 Computer Literacy, CPT 1301 Logic and Problem Solving with C++, CRJ 1115 Introduction to Criminal Justice, THE 1700 Theater History I and THE 2701 Theater History II are also classified as Liberal Arts.

**By signing this contract, I commit myself to study and work until I have successfully completed this program. My advisor acknowledges my commitment and pledges to support my endeavors.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

