

**MINUTES**  
**SPECIAL MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE**  
**BOARD OF TRUSTEES**  
**Upper Hermann Conference Room**  
**April 4, 2023**

**TUSTEES PRESENT:** N. Hackett, Chair, T. Hamlin, Vice Chair (via Video), P. Guenther, Treasurer, P. Adams, Board Secretary, A. Kane, S. Drobysh, L. Holmes, S. Jaffe, C. Villareal, Student Trustee

**ABSENT:** E. Galligan

**ALSO PRESENT:** T. Lever, E. Davis, R. Hanofee

N. Hackett called the meeting to order at 4:08pm

**Approval of Resolution #518-23 Re: Officer in Charge**  
**RESOLUTION #518-23**

**RE: APPROVAL OF OFFICER IN CHARGE**

**WHEREAS** the Board of Trustees appointed Timothy Lever, Vice President for Administrative Services as Officer in Charge on March 16, 2023 while the President on vacation; and

**WHEREAS** the President returned from vacation and began leave on Monday, March 20, 2023; and

**WHEREAS** Timothy Lever shall continue as Officer in Charge for until such time as the President returns from leave;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of Sullivan County Community College hereby continues the appointment of Timothy Lever as Officer in Charge, with all the rights and responsibilities afforded to a president of a community college during this interim period and until the President returns from leave.

**Motion by S. Drobysh to approve Resolution #518-23 Re: Officer in Charge, seconded by S. Jaffe and passed. There was no discussion.**

Vote:	Patricia Adams	yes	Theresa Hamlin	absent
	Steve Drobysh	yes	Lyman Holmes	yes
	Ellen Galligan	absent	Susan Jaffe	yes
	Paul Guenther	yes	Anthony Kane	yes
	Nancy Hackett	yes	Clara Villareal	yes

N. Hackett thanked everyone for their hard work with the MSCHE Self- Study Visit.

**Executive Session**

N. Hackett asked for a motion to go into executive session to discuss a personnel matter.

**Motion by S. Drobysh to enter into executive session at 4:12pm, seconded by S. Jaffe and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	absent
	Steve Drobysh	yes	Lyman Holmes	yes
	Ellen Galligan	absent	Susan Jaffe	yes

Paul Guenther	yes	Anthony Kane	yes
Nancy Hackett	yes	Clara Villareal	yes

**Motion by S. Drobysh to return to regular session at 5:18pm seconded by P. Adams and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	absent
	Steve Drobysh	yes	Lyman Holmes	yes
	Ellen Galligan	absent	Susan Jaffe	yes
	Paul Guenther	yes	Anthony Kane	yes
	Nancy Hackett	yes	Clara Villareal	yes

**Adjournment:**

**Motion by S. Drobysh to adjourn the meeting at 5:19pm, seconded by C. Villareal and passed.**

Vote:	Patricia Adams	yes	Theresa Hamlin	absent
	Steve Drobysh	yes	Lyman Holmes	yes
	Ellen Galligan	absent	Susan Jaffe	yes
	Paul Guenther	yes	Anthony Kane	yes
	Nancy Hackett	yes	Clara Villareal	yes

P. Adams

Secretary to the Sullivan County Community College Board Trustees

Recorded by M. Caycho