

MINUTES
MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
FARROW FAMILY FOUNDATION BOARD ROOM
March 13, 2025

TUSTEES PRESENT: N.Hackett, Chair, T. Hamlin, Vice Chair, P. Adams, Board Secretary, S. Drobysh, E. Galligan (via zoom), A. Kane, A. Lee

ABSENT: P. Guenther, L. Holmes, S. Jaffe

ALSO PRESENT: D. Potash, E. Davis, R. Hanofee, S. Johnson, S. Welsh, N. Slevin Nikolados

N. Hackett called the meeting to order at 3:39pm with the pledge of allegiance. Due to extenuating circumstances Dr. Galligan will be joining us via zoom.

ACTION ITEMS

Approval of November 21, 2024 and January 16, 2025 Meeting Minutes

Motion to accept and approve the November 21, 2024 and January 16, 2024 meeting minutes as a block by S. Drobysh, seconded by T. Hamlin, and approved. No discussion.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	absent
Ellen Galligan	yes	Susan Jaffe	absent
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	yes	Adrienne Lee	yes

Approval of Resolution # 572-25 through 574-25 RE: Approval of Nursing, Liberal Arts Sciences: Health Sciences and Physical Education program.

Motion to accept and approve Resolution #572-25 through 574-25 as a block by S. Drobysh, seconded by T. Hamlin, and approved. No discussion.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	absent
Ellen Galligan	yes	Susan Jaffe	absent
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	yes	Adrienne Lee	yes

RESOLUTION #572-25

RE: APPROVAL OF CHANGE IN NURSING, AAS PROGRAM

WHEREAS: the Board of Trustees has the authority and responsibility for adopting policies and approving curriculum for Sullivan County Community College; and

WHEREAS: Sullivan County Community College offers a Nursing AAS Degree; and

WHEREAS: this program was recently modified to align with the recommendations for the New York State Department of Education; and

WHEREAS: the Curriculum Committee and the Faculty Council endorsed this program change; and

WHEREAS: the Board of Trustees must approve changes in program content that is one-third or more of the minimum credits required for the award; and

THEREFORE, BE IT RESOLVED: that this Board approves the program changes to the Nursing, AAS Degree; and
BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the State University of New York.

RESOLUTION #573-25

**RE: APPROVAL OF CHANGE IN LIBERAL ARTS and
SCIENCES: HEALTH SCIENCES, AS PROGRAM**

WHEREAS: the Board of Trustees has the authority and responsibility for adopting policies and approving curriculum for Sullivan County Community College; and

WHEREAS: Sullivan County Community College offers a Liberal Arts and Sciences: Health Sciences, AS Program; and

WHEREAS: this program was recently modified to ensure alignment with field industry needs; and

WHEREAS: the Curriculum Committee and the Faculty Council endorsed this program change; and

WHEREAS: the Board of Trustees must approve changes in program content that is one-third or more of the minimum credits required for the award; and

THEREFORE, BE IT RESOLVED: that this Board approves the program changes to the Liberal Arts and Sciences: Health Sciences, AS Degree; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the State University of New York.

RESOLUTION #574-25

**RE: APPROVAL OF CHANGE IN PHYSICAL EDUCATION
STUDIES, AS PROGRAM**

WHEREAS: the Board of Trustees has the authority and responsibility for adopting policies and approving curriculum for Sullivan County Community College; and

WHEREAS: Sullivan County Community College offers a Physical Education, AS Program; and

WHEREAS: this program was recently modified to ensure better alignment with transfer mobility within SUNY; and

WHEREAS: the Curriculum Committee and the Faculty Council endorsed this program change; and

WHEREAS: the Board of Trustees must approve changes in program content that is one-third or more of the minimum credits required for the award; and

THEREFORE, BE IT RESOLVED: that this Board approves the program changes to the Physical Education, AS Degree; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the State University of New York.

Approval of Resolution # 571-25 RE: Adoption of the Tuition and Fee Schedule

S. Drobysh, shared that the finance committee reviewed the schedule at their meeting and recommend for approval by the full board.

Motion to approve Resolution #571-25 by S. Drobysh, seconded by T. Hamlin, and approved.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	absent
Ellen Galligan	yes	Susan Jaffe	absent
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	yes	Adrienne Lee	yes

Social Media Policy – First Read

The board did a first read of a new social media policy. There were no comments or discussion at this time. Per the board policy of *Policy on Governing Policies* the policy will be voted on at the next meeting.

PURPOSE

To establish expectations for the acceptable use of social media by employees of SUNY Sullivan. The college maintains official social media accounts on Facebook, Instagram, X, YouTube, and LinkedIn.

Usage of Social accounts created and managed by departments and groups, including SUNY Sullivan clubs, alumni groups, and student organizations:

SUNY Sullivan-affiliated accounts must be approved by the Office of Communication, which will have access to the account. Users of SUNY Sullivan affiliated accounts represent SUNY Sullivan and accordingly must adhere to content strategies, branding, guidelines, and objectives set forth by the Office of Communications.

SUNY Sullivan expects students, faculty, and staff to use discretion and professionalism at all times and to adhere to the following guidelines when using social media to promote the college, college groups, or campus activities:

- Exercise thoughtfulness and respect for your colleagues, fellow students, associates and the College's supporters, community, and social media followers.
- Refrain from engaging in language that disparages others, including posts or comments that contain spam or commercial content, profanity or explicit content, hate speech, personal attacks, harassment, or bullying.
- Refrain from reporting, speculating, discussing or giving opinions on college topics or personalities that could be considered sensitive, confidential or disparaging.

Violation of these guidelines may result in the following actions:

- Denial of entry to group, page, or account.
- Denial of posts or comments to group, page, or account.
- Removal of posts or comments.
- Suspension from group, page, or account for a set period of time.
- Serious issues may result in reports to Campus Safety or other SUNY Sullivan offices for additional action, as appropriate.

In regards to social posts created by students, faculty, or staff that tag or mention SUNY Sullivan:

Members of the College community are personally responsible for their individual posts and should make it clear that they are speaking individually and not on behalf of SUNY Sullivan. College logos and/or visual identity cannot be used for personal social media without permission of the College, apart from re-sharing.

SUNY Sullivan does not monitor personal websites and social media accounts. Following SUNY guidelines, the College will address issues that violate principles established by the Student Conduct Process, the College's Harassment and Grievance Procedures and the employee handbook.

Approval of Resolution # 570-25 RE: Approval of Staff Emeritus Status for Kathryn Scullion

Motion to approve Resolution#570-25 by S. Drobysh, seconded by T. Hamlin, and approved. No discussion

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	absent
Ellen Galligan	yes	Susan Jaffe	absent
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	yes	Adrienne Lee	yes

Resolution # 570-25

**RE: APPROVAL OF STAFF EMERITUS STATUS
FOR KATHRYN SCULLION**

WHEREAS: Kathryn Scullion, having served with commitment, distinction and dedication to the college beginning in 1998, and retiring on August 31, 2024; and

WHEREAS: during her twenty-six years at SUNY Sullivan, she served as the Instructional Assistant within the Science Labs; and

WHEREAS: during her tenure, Kathryn Scullion has demonstrated exemplary service, leadership and commitment to the highest standards of professional conduct and excellence; and

WHEREAS: Kathryn Scullion has mentored colleagues, inspired innovation, and fostered a culture of collaboration and inclusivity; and

WHEREAS: she served as the liaison for the Bridges to Baccalaureate program, advisor of the Garden Club, facilitated the annual Earth Day event, led the creation of the community garden on campus, was a member of the sustainability committee and in 2016 received the Chancellor's Award for Excellence in Professional Service; and

WHEREAS: the President, and the campus community recommend this public recognition of Kathryn Scullion for her many contributions to the College; and

THEREFORE, BE IT RESOLVED, that Kathryn Scullion is awarded this recognition of her distinguished service, and as an expression of gratitude for her dedication and commitment to the college that she be granted the status of staff Emerita and that she be accorded such rights and honor as may be appropriate to persons holding this rank.

BE IT FURTHER RESOLVED: that this resolution become part of this Board of Trustees meeting, and a copy of this resolution be presented to Kathryn Scullion.

COMMUNITY AND PUBLIC FEEDBACK

There was no community feedback.

COLLEGE REPORT

Criminal Justice, AS

J. Kaplan reported,

- R. Eiler was unable to attend.
- 43 students currently enrolled
- 31 students have completed the program in the last two years.
- Currently, have articulations with Sullivan County BOCES.
- Advisory committee was formed and met and provided feedback to the college on improvements.

T. Hamlin noted that the program should incorporate a section/class on handling those with autism.

FACULTY COUNCIL REPRESENTATIVE TO THE BOARD:

C. Epstein reported,

- Faculty and students are looking forward to spring break.
- Culinary department held a Ramadan dinner at the Tango café in Hurleyville.
- Faculty high school teachers came together last Friday for a professional development workshop.
- Jessica Lopez-Barkl has resigned to accept a position at another institution.
- The open forum held by the President was well received and the college is in a new era of transparency and communication.
- Over 100 students attended the Unstoppable event.

CHAIRMAN'S REPORT

N. Hackett reported,

- NYCCT has been holding informational sessions on the changing political climate and its effects on higher education.
- Continue to be in contact with the Chancellor.

Trustee Reports:

Student Trustee

A. Lee reported,

- 44 events have been held thus far.
- Ramadan dinner at Tango Café was well received.
- In celebration of Black history month students were able to attend two different movie showings at HPAC, there was kahoot trivia, and a sip & paint.
- Culinary students provided soup once a week for the month of February for students.
- Deb has resigned, and Stacey will be overseeing residence life until a new Executive Dir. is hired.
- A. Lee has accepted the position of Resident Director through the rest of the semester.
- Graphic design students are working with the Sustainability committee to create flyers, stickers and for Earth Day as well as, signage for the campus trails.

Finance Committee:

S. Drobysh reported,

- RBT joined the meeting to provide an update on the status of the audit. At this time, it is delayed.
- There was a request for Dept. of Education for additional testing of our financial aid. Everything was completed and submitted for approval and are waiting to hear back.
 - The committee has requested another meeting in 2-3 weeks for updates on the audit.
- Reviewed the tuition and fee schedule.

Foundation:

P. Adams reported

- Foundation continues its work on establishing a strong foundation.
- Has a regular candace of meetings.
- The committee will be meeting with Linda Hartley on March 14th regarding her proposal for professional development.

PRESIDENT'S REPORT

D. Potash reported,

- Thanked the board for all their work and support.

- Introduced Rebecca Scherrick, coach through Wittkiewer, SUNY's presidential search agency. As part of onboarding process for new presidents each is provided a coach through Wittkiewer for 6 months.
 - R. Scherrick, thanked everyone at the college for all their hard work.
- Thanked,
 - Katrina for her work in helping draft a cohesive board report.
 - Anne Ruzskiewicz for stepping up to serve on SUNY's Transfer taskforce which will be a systemwide initiative to improve transfer within the system.
 - Sean Welsh and his team for work on infrastructure.
 - Human Resources team for their work with our new payroll system implementation.
- Assessment Day is Friday, April 11th
- College held an open forum to answer any questions but focus was on all the recent executive orders and potential changes.
 - At this time no one knows what is going to happen with certain programs as much of this is in litigation.
 - Chancellor has aligned his policy and practice with the Attorney General's office. Chancellor's message to campuses is to not react to anticipatory compliancy that may happen. We should remain aware but not to make any changes as of yet.
 - Major topics being discussed as being affected is Federal work study, and any work that advances DEI.
 - The "Dear Colleague" letter and state law are in conflict with one another.
 - A. Kane asked for the board to be provided more detail regarding enrollment information.
- Congratulated the Men and Women's Basketball team on their season and perseverance.
- College is working to grow its alumni relations. If folks know of anyone that is an alumni to place them in contact with Dan Rigney for outreach.
 - There is potential for growth, engagement and fundraising among our alumni.

N. Hackett asked Stacey and Eleanor to provide the board with talking points that can be very pertinent while they are out in the community.

Executive Session:

Motion to enter executive session to discuss a legal matter at 4:33pm by T. Hamlin, seconded by S. Drobysh, and approved. No discussion

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	absent
Ellen Galligan	yes	Susan Jaffe	absent
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	yes	Adrienne Lee	yes

Motion to resume regular session at 5:35pm by T. Hamlin, seconded by S. Drobysh and approved, No discussion.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	absent
Ellen Galligan	yes	Susan Jaffe	absent
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	yes	Adrienne Lee	yes

ADJOURNMENT

Motion to adjourn at 5:35pm by T. Hamlin, seconded by S. Drobysh, and approved. No Discussion.

Vote:

Patricia Adams	yes	Theresa Hamlin	yes
Steve Drobysh	yes	Lyman Holmes	absent
Ellen Galligan	yes	Susan Jaffe	absent
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	yes	Adrienne Lee	yes

Respectfully submitted,

P. Adams

Secretary to the Sullivan County Community College Board Trustees

Recorded by K. Gibson



Sullivan County Community College
Board of Trustees
112 College Road
Loch Sheldrake, NY 12759-5723 Tel: 845-
434-5750 ext. 4261

RESOLUTION #571-25

**RE: ADOPTION OF REVISED TUITION AND FEE
SCHEDULE FOR FISCAL YEAR 2025- 2026**

WHEREAS: the Administration of the College has formulated a tuition and fee schedule for Fiscal Year 2025-2026 in conformance with the financial plan developed by the College; and

WHEREAS: the Board of Trustees must approve a tuition and fee schedule for the Fiscal Year 2025-2025 and forward same to the State University of New York;

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Sullivan County Community College that the Tuition and Fee schedule for Fiscal Year 2025-2026 a copy of which is attached hereto and made a part hereof, is hereby approved, and

BE IT FURTHER RESOLVED that a copy of this Resolution and schedule is forwarded to the State University of New York, Office of Finance and Business.

Certified as a true copy of the Resolution adopted by
the Sullivan County Community College Board of Trustees
at its meeting held on March 13, 2025.

Patricia Adams
Secretary to the Board of Trustees of
Sullivan County Community College

SUNY Sullivan Tuition and Fee Schedule 2025-2026

- I. New York State residents of the sponsorship area and non-residents of the sponsorship area who present a valid certificate of residence

	<u>2025-2026</u>	<u>2024-2025</u>
Full time ¹ - per year	\$5,664.00	\$5,664.00
Part Time ² - per credit	\$236.00	\$236.00

- II. Non- New York State Residents and New York State residents who do not present a valid certificate of residence

	<u>2025-2026</u>	<u>2024-2025</u>
Full time - per year	\$11,328.00	\$11,328.00
Part Time - per credit	\$472.00	\$472.00

- III. College in the High School Students

	<u>2025-2026</u>	<u>2024-2025</u>
New York State with valid COR ³ - per credit	\$79.00	\$79.00
New York State without valid COR – per credit	\$158.00	\$158.00
Non New York State resident – per credit	\$158.00	\$158.00

- I. 24 Credit Hour Program, and Early Admits

	<u>2025-2026</u>	<u>2024-2025</u>
New York State with valid COR ⁴ - per credit	\$236.00	\$236.00
New York State without valid COR – per credit	\$472.00	\$472.00
Non New York State resident – per credit	\$472.00	\$472.00

- II.

- III. Correctional Facility Students (Courses offered through the Hudson Link Program):

	<u>2025-2026</u>	<u>2024-2025</u>
Per Credit	\$236.00	\$236.00

- IV. Student Fees

	<u>2025-2026</u>	<u>2024-2025</u>
International Student Technology:	\$500.00	\$500.00

¹ Full-time is defined as a student registered for 12 or more credits per semester.

² Part-time is defined as a student registered for one (1) to 11 credits per semester.

³ COR: A Certificate of Residency

⁴ COR: A Certificate of Residency

Full-time	\$240.00	\$240.00
Part-time	\$20.00	\$20.00
General Activity:		
Full-time	\$162.00	\$162.00
Part-time – per credit	\$13.50	\$13.50
Online Course- per credit	\$25.00	\$25.00

V. **Field Trips and other Course Fees as indicated on the course schedule, charged according to program not per course**

NON-CREDIT COURSES see price per course/ course catalog

VI. **Administrative Fees**

	<u>2025-2026</u>	<u>2023-2024</u>
Late Payment	\$50.00	\$50.00
Returned Check	\$50.00	\$50.00
FACTS Tuition Payment Plan (set by Nelnet)	Full one (1) time payment \$1.00 Multi Payment Plan Per Semester (\$35.00)	Full one (1) time payment \$1.00 Multi Payment Plan per semester (\$35.00)
Transcript fee	\$7.50	\$7.50
Financial Aid	No Charge	No Charge
Credit by Examination or Evaluation per credit	\$40.00	\$40.00
Immunization Record	\$10.00	\$10.00
ID Card Replacement	\$10.00	\$10.00

VII. **Library Fees**

	<u>2025-2026</u>	<u>2024-2025</u>
Library Card –non students	\$0	\$0
Request for Information Copy, per page	\$0	\$0
Request for Information on a Disc	\$0	\$0
Lost Book Fee	Cost of the replacement book	Cost of the replacement book

VIII. **Other Fees**

	<u>2025-2026</u>	<u>2024-2025</u>
Non-Student Computer Lab- Per Hour	\$0	\$0