

MINUTES
MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
FARROW FAMILY FOUNDATION BOARD ROOM
September 18, 2025

TUSTEES PRESENT: T. Hamlin, Vice Chair, E. Galligan, Secretary, S. Drobysh, L. Holmes, S. Jaffe, A. Kane, D. Zimmer

TRUSTEES ABSENT: N. Hackett, Chair, P. Guenther, Treasurer

ALSO PRESENT: E. Davis, J. DeHart, S. Johnson, N. Slevin Nikolados, S. Welsh

T. Hamlin chaired the meeting.

T. Hamlin called the meeting to order at 3:30pm and noted that L. Holmes would be joining via zoom due to extenuating circumstances.

T. Hamlin introduced Destiny Zimmer, second year psychology major serving as the 25/26 student trustee.

S. Welsh, introduced Dr. Joseph DeHart serving as Interim Vice President for Academic and Student Affairs.

ACTION ITEMS:

Election of the Slate of Officers

T. Hamlin presented the following slate of nominations:

N. Hackett – Chair
T. Hamlin – Vice Chair
P. Guenther – Treasurer
E. Galligan - Secretary

Motion to approve the Slate of Officers as presented S. Drobysh, seconded by S. Jaffe, and approved.
There was no discussion.

Vote:

Steven Drobysh	yes	Lyman Holmes	yes
Ellen Galligan	yes	Susan Jaffe	yes
Paul Guenther	absent	Anthony Kane	Yes
Nancy Hackett	absent	Destiny Zimmer	absent
Theresa Hamlin	yes		

Approval of July 17, 2025 Meeting Minutes

Motion to approve the July 17, 2025 meeting minutes by S. Drobysh, seconded by E. Galligan and approved. There was no discussion.

Vote:

Steven Drobysh	yes	Lyman Holmes	yes
Ellen Galligan	yes	Susan Jaffe	yes
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	absent	Destiny Zimmer	absent
Theresa Hamlin	yes		

Approval of the 2023-2024 Financial Audit

Motion to approve the financial audit by S. Drobysh, seconded by E. Galligan and approved. There was no discussion.

Vote:

Steven Drobysh	yes	Lyman Holmes	yes
Ellen Galligan	yes	Susan Jaffe	yes
Paul Guenther	absent	Anthony Kane	yes
Nancy Hackett	absent	Destiny Zimmer	yes
Theresa Hamlin	yes		

COMMUNITY AND PUBLIC FEEDBACK

There was no public comment.

COLLEGE REPORT

Medical Assistant Program

G. Gollaro reported,

- Program has seen significant growth. Started as one track and now students have three different tracks (Associates, Certificate and Mircocredential)
- Medical Assistant field is also growing. For every one nurse there are two medical assistants needed.
- Students can transfer to complete a Bachelors in Healthcare Management
- Currently have 40 students in phlebotomy Mircocredential and another 40 in the Associates program.
- Graduates of the program are either working in the field or currently in the Nursing program.

The board asked for retention data at the next presentation.

FACULTY COUNCIL REPRESENTATIVE TO THE BOARD REPORT

C. Epstein reported,

- Another great cohort of students this year.
- Professor Weber recently participated in an Institutional Assessment course and received her certificate with distinction.
- Currently working with Rose on bringing back the writer's lounge in the one-stop.

CHAIRMAN'S REPORT

- No report

TRUSTEE REPORTS:

- Student Trustee Report- No Report
- Finance Committee Report
 - S. Drobysh reported,
 - There was no quorum but the committee did review audit findings.
 - Enrollment is up, increase in overall headcount and in-county enrollment. This doesn't include CIHS and express numbers.

Presidents Report:

President Potash is unable to attend due to a family matter.

EXECUTIVE SESSION

There was no executive session

ADJOURNMENT

Motion by S. Jaffe to adjourn the meeting at 3:57pm, seconded by S. Drobysh and passed.

Vote:

Steven Drobysh	yes	Lyman Holmes	yes
Ellen Galligan	yes	Susan Jaffe	yes
Paul Guenther	absent	Anthony Kane	Yes
Nancy Hackett	absent	Destiny Zimmer	yes
Theresa Hamlin	yes		

Respectfully submitted,

E. Galligan

Secretary to the Sullivan County Community College Board Trustees

Recorded by K. Gibson