

MINUTES
SPECIAL MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES
FARROW FAMILY FOUNDATION BOARD ROOM
March 19, 2026

TUSTEES PRESENT: T. Hamlin, Vice Chair, S. Drobysh, E. Galligan, Board Secretary (Via Zoom), L. Holmes (Via Zoom), A. Kane,

ABSENT: N. Hackett, Chair, P. Guenther, S. Jaffe

ALSO PRESENT: D. Potash, S. Welsh, Dr. C. Massey, S. Johnson, E. Davis

T. Hamlin called the meeting to order at 3:46pm. Due to extenuating circumstances E. Galligan and L. Holmes will be joining via zoom.

ACTION ITEMS

Items were tabled until the next meeting since there was no quorum.

COMMUNITY AND PUBLIC FEEDBACK

There was no comment.

COLLEGE REPORT

Accreditation by, Rose Hanofee Assistant Vice President for Academic & Student Affairs

R. Hanofee reported,

- There are actively seven committees each focusing on one standard of accreditation and reviewing the Collegial advice received during our self-study visits.
 - Standard 4 is working on the development and implementation of the freshman seminar
 - Standard 5 is working on revising the ILO's which is currently going through shared governance.
 - Standard 6 is working through budget requests and DAPPII's.
 - Standard 7 is progressing with the addition of the two new board committees.
- A supplemental report is due August 3 providing further evidence of (1) documented financial resources, funding base, and plans for financial development, including those from any related entities adequate to support its educational purposes and programs and to ensure financial stability.
 - The Board requested a complete list of all standards and the committees.

FACULTY COUNCIL REPRESENTATIVE TO THE BOARD REPORT

C. Epstein reported,

- Faculty are looking forward to the new freshman seminar course beginning this Fall.
- Midterm grades are due on Friday.
- Tenure committees are working through the process.
- The two strategic planning workshops were great. Thank you to David and Cari for their work.
- Anne Ruszkiewicz will be attending the Faculty Council of Community Colleges Spring plenary.

TRUSTEE REPORTS

Student Trustee

Our student trustee was unable to attend to provide her report.

Finance Committee

S. Drobysch reported,

- The committee reviewed the tracking system that Dr. Massey is creating that will include student outcomes.

D. Potash thanked Holly Rau for stepping up to provide administrative assistance to the two new board committees.

Policy Committee

A. Kane reported,

- The committee is looking at policies pertaining to the Finance area and overtime will be reviewing all policies. Will be working towards creating a separation of policy and procedure.
- A flow chart has been developed to outline the process for reviewing policy that ensures shared governance.
 - i. S. Welsh noted that they first internal subcommittee has been developed and will be focusing on establishment of a Grants policy.

Academic & Student Affairs Committee

E. Galligan reported,

- The committee is in need of additional members.
- At the last meeting Dr. Massey and S. Johnson discussed the on-going work at the college which includes;
 - A revised block schedule.
 - Implementation of a writer's lounge.
 - Implementing a Men & Women's Soccer teams starting this Fall.

PRESIDENTS REPORT

D. Potash reported,

- Thanked the Board for all their work and to provide any feedback on the new formatted board report.
- The College is making progress in CIHS which currently has 740 students enrolled. We welcomed 28 teachers on campus this month for a joint professional development where they met with current faculty.
- The FYE committee is making changes that will align with our academic momentum campaign.
- Thanked Esther Fitzgerald for all her work with EOP.
- Congratulations to Destiny Zimmer for being this year's recipient of the Norman R. McConney Jr. Award.
- Graduation and Pinning ceremonies on May 14th. We have 31 nursing, 18 respiratory care, and 25 medical assistant students graduating.
- Thanks to Larry, Ariana, and Sean for the work on the Carnegie Classification for Sustainability application. While we didn't receive it we were provide good feedback on next steps.
- Thanks to BOCES and County on their collaborative work with workforce. Will be meeting with Assemblymember Kay on potential funding opportunities for workforce.
- The work on our revised strategic plan continues. We are ensuring that we meet with all constituents to seek feedback.

Executive Session

There was no executive session.

ADJOURNMENT

Meeting adjourned at 4:20pm

Respectfully submitted,

E. Galligan

Secretary to the Sullivan County Community College Board Trustees

Recorded by K. Gibson