

**MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
ACADEMIC & STUDENT AFFAIRS COMMITTEE MINUTES**

May 20, 2026

Trustees Present: E. Galligan

Also Present: R. Hanofee, S. Johnson, C. Massey, D. Potash

The meeting was called to order at 8:37 am

Discussion Items:

Student Success & Enrollment Initiatives

SUNY ASAP & ACOMO

SUNY Sullivan has been approved for SUNY ASAP for the fall of 2026. This is a nationally known program that will help increase enrollment, retention, and student success. ASAP requires students to be enrolled in 12 credits per semester and to have regular meetings with advisors. The college's ACOMO plan requires an average of 15 credits per semester. The college is reviewing ASAP-eligible students and, if needed, may adjust the completion timeline to provide greater flexibility in course scheduling. There is also a focus on ensuring gateway courses are taken in the correct sequence to support successful transfer to a four-year university. A plan is in place to develop advisor training over the summer.

SUNY Reconnect & Adult Learner Initiatives

R. Hanofee noted that the Reconnect Advisory Committee meets every other Monday to focus on advising and student retention. An advising academy is being developed, as mentioned earlier. She emphasized the importance of advisors building strong connections with students and establishing trust. Effective advising requires much more than registration. Advisors need to pay attention to the whole person who is a student to assess their broader needs and provide appropriate support.

Transfer & Pathway Development

The college is working to expand partnerships with additional employers within the community. A team is working on SUNY transfer.

CIHS

Jason Kaplan is serving as coordinator of CIHS and is actively working to strengthen relationships with partner schools. One of the key goals of CIHS is increasing engagement between CIHS students, teachers, and campus programs.

Academic Programs & Workforce Development

LPN Program

The Licensed Nurse Practitioner (LPN) program will be presented at the BOT meeting next week for approval. Several employers have expressed interest in the LPN program for their staff. There may be additional opportunities with Pell funding. There is also growing demand for LPNs within the county.

Workforce Development Initiatives

There may be opportunities with short-term Pell, with updates expected in July. Programs must be in place for at least one year and be stackable for example, Phlebotomy stacks with Medical Assistant.

OPWDD will likely require FAFSA moving forward, similar to a last-dollar model. R. Hanofee is meeting with BOCES next week to discuss the potential use of SUNY funds for an HVAC program.

Institutional Planning & Effectiveness

Preliminary reorganization and retrenchment restructuring plans are underway. C. Massey has been meeting with retrenched staff to better understand their roles and operations to inform planning. D. Potash noted that discussions with the unions are ongoing. Despite the challenges of this process, a key guiding principle has been to implement changes in a way that is as seamless as possible for students, maintaining a strong student experience with minimal disruption. Some restructuring work will continue through the summer.

Student Engagement & Campus Life

S. Johnson reported that the focus on student engagement remains steady. Student Activities hosted 140 events over the past academic year. Over 90 students enrolled in online courses were also engaged through surveys, with incentives such as mailed prizes to encourage participation. Spring Fest saw strong engagement, including support from student helpers. Orientation is being redesigned based on student survey feedback. The First Year Experience (FYE) program was piloted this year, with 28 students earning Dean's and/or President's List honors and being recognized for their achievement. A Freshman Seminar course is also being introduced this year. There is strong interest in both men's and women's soccer teams for the upcoming year.

Executive Session

There was a motion to enter into executive session by E. Galligan at 9:28 am, ending at 10:08 am.

Respectfully Submitted,
Holly Rau