

**MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES FINANCE COMMITTEE
MINUTES
July 16, 2026**

TUSTEES PRESENT: P. Guenther (via zoom), S. Drobysh, S. Jaffe (via zoom), N.Hacket

ALSO PRESENT: D. Potash, S. Welsh, S. Johnson

S. Drobysh chaired the meetings and called to order at 2:33pm. Due to extenuations circumstances Paul and Susan would be joining via zoom.

ACTION ITEMS:

Tabled until the next meeting

AUDIT PRESENTATION

S. Welsh, reported,

- Shannon from RBT was unable to join today's meeting. We will look to schedule a separate time with her to share the audit with the board.
- The MD&A captures the ongoing work towards the college is doing towards long-term fisical stability.
- This year there were 10 findings noted, of those a few have already been resolved.
- Katrina has developed a audit timeline that would allow for our audit to be completed by end of calendar year.

DISCUSSION ITEMS

a.) Finance Staffing

S. Welsh reported,

- We have hired an Assistant Controller, Lisa Niosi who comes to the college with lots of experience in fund accounting and non-profits.
- YPTC will be staying on serving in the Controller role and will be transitioning their focus on getting caught up on current year transaction now that audit is complete.
- We have also hired a new Junior Accountant, Natalie Turner. Her role will focus on Accounts Payable and comes with non-profit experience.

b.) Enrollment

S. Johnson reported,

- Fall Enrollment:
 - 769 students equating to 284 AAFTE's, and increase of 69 from this time last year
 - Applications are down slightly from year or year.
 - Of the 769 students, 219 are adult learners. 147 adult learners are part-time and 72 are full-time.
 - We have 78 students under the SUNY Reconnect program.
 - We have identified 370 students eligible for ASAP, with 50 who have indicated they are interested.
 - The EOP program has 17 students in the Summer Academy, 11 of which are staying in housing.

- We are continuing to do outreach to students who have not yet registered for the Fall.
- In the 2025/2026 school year the College served 1,976 students, of that 768 were in the College in the High School program.
- We have 37 applications submitted for housing this fall, and 15 additional applications that are pending completion.

c.) Resolution #590-26 Re: Adoption of a Fee Schedule for the Use of College Facilities for 2026-2027*

S. Welsh reported,

- No changes to the cost from the current year.
- We did add the cafeteria to the list of spaces that are available.

*Resolution requires full board approval.

RESOLUTION #590-26

**RE: ADOPTION OF A FEE SCHEDULE FOR THE USE OF
COLLEGE FACILITIES FOR FISCAL YEAR 2026-2027**

WHEREAS: the Administration of the College has formulated a fee schedule for the Use of College Facilities for Fiscal Year 2026-2027 in conformance with the financial plan developed by the College; and

WHEREAS: the Board of Trustees must approve a fee schedule for the Use of College Facilities for Fiscal Year 2026- 2027

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Sullivan County Community College that the fee schedule for the Use of College Facilities for Fiscal Year 2025- 2026 a copy of which is attached hereto and made a part hereof, is hereby approved.

Use of Facilities Fees for 2026-2027

Please note, prices do not include direct cost for college staff or special setups.

	Non Profit	For Profit
Classrooms	\$50 per hour	\$70 per hour
Computer lab facilities, including DL rooms	\$75 per hour	\$95 per hour
Grossinger Dining Room, Student Union	\$75 per hour	\$95 per hour
Seelig Theatre, Café	\$100 per hour	\$120 per hour
Paul Gerry Field House	\$150 per hour	\$200 per hour
College Grounds including Parking Lots	\$50 per hour	\$70 per hour
Outdoor athletic facilities, including baseball field	\$75 per hour	\$95 per hour
*All events require cleaning during and after an event. (Minimum 1/2 hr required)	\$45 per hour/per person	\$45 per hour/per person
*Security Guards (college staff are extra)	\$47 per hour/per guard	\$47 per hour/per guard

*Services will be billed as a separate cost

Additional services available upon request for an additional fee. Overtime may be an additional expense for services if an event exceeds a normal working shift

d.) Low Enrollment Funding

S. Welsh reported,

- SUNY had revised how it is allocating funding to low enrolled Community College's
- After four (4) attempts our plan was denied. We can resubmit a plan for next cohort should another school's plan be denied.

e.) Ancillary Units

Faculty Student Association

D. Potash reported,

- The College would like to include this as a regular reporting item for the committee going forward.

S. Welsh reported,

- The Faculty Student Association (FSA) is funded through student activities fees and supports student activities and athletics.

- The FSA also oversees the Harold Diamond Donation and food pantry.
 - The food pantry received two new grants this year totaling \$8,000, and \$5,000 from SUNY.

Foundation

D. Potash reported,

- Jose has stepped down as chair. The board has appointed Elyssa Rubin and Meg Sullivan as their new co-chairs.
- Thanks to Eleanor and Dan they were able to work through a lot of administrative work on cleaning up the accounts and documentation.
- The board is very eager to fundraiser and support the College and its' students.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

The meeting adjourned at 3:21pm.

Submitted by

P. Guenther, Finance Committee Chair

Recorded by K. Gibson