MEETING OF THE SULLIVAN COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
ACADEMIC & STUDENT AFFAIRS COMMITTEE MINUTES
September 16, 2026

Trustees Present: E. Galligan

Also Present: R. Hanofee, S. Johnson, C. Massey, D. Potash, H. Rau

The meeting was called to order at 8:30 am

Discussion Items:

Student Success & Enrollment Initiatives

C. Massey reported,

As of September 10, our headcount is up 15 students compared to last year but our AAFTE's remain flat at 368.5. Our housing program is full. Growing the number of students, we serve but also will be focusing on retention. Helping students with persistence and completion through monitoring participation, providing support with completing financial-aid or enrollment requirements and utilizing the Fall II session to keep students on track.

Student engagement is woven within that strategy. Early this month we held the General's rally drew 119 student participants where students participated in engagement activities with fellow classmates and staff, and participate in a resource fair. Providing students with awareness and access to resources offered on campus to ensure their success.

The December graduation planning is underway. Holly is leading the planning and we are anticipating about 30-45 students are eligible to graduate at the end of the Fall term. Graduation will be held on Monday, December 21st.

Academic Momentum & Institutional Effectiveness:

C. Massey reported,

Academic Momentum is increasingly becoming the framework connecting the Academic and Student Affairs work (starts the time we connect with a student through transfer and career attainment). The Advising Academy officially launched bringing staff and faculty advisors together around more consistent advising practices, shared resources, referral pathways and student-success milestones.

The Gateway Course Success initiative is moving toward implementation with bi-weekly meetings through the Fall. Faculty have begun examining the data we should be consistently review in developmental math. The goal is to identify patterns in courses that can become barriers to momentum and work with faculty to determine where changes in sequencing, support, scheduling and course design may improve student success.

The First Year-Experience has reimplemented the freshman seminar course this Fall. The course is designed for the first-time, full-time student. Currently, serving 110 students. The seminar course is designed to serve as an extension of orientation, and the committee will be checking in this week on status as well as, monitoring retention and registration for this cohort of students.
The college recently hired Hannah Warner as our ASAP Director. Cindy, our ASAP Advisor continues the direct advising work with students. The program currently has 101

students. Both, Hannah and Cindy serve on the Academic Advising team, so the intense ASAP advising structure remains connected to the College's broader advising work. The first textbook allowances are beginning to be distributed in coordination with Financial Aid and Finance.

Academic Programs & Workforce Development

C. Massey reported,

Workforce Development continues to be a significant area of activity. Justine Hoskin has been appointed as the Interim Director of Workforce Development, providing leadership across programming that ranges from CDL and CAN to emerging workforce initiatives.

Program review and health work continues. This semester we have paused new enrollment into our Physical Education program as we review due to enrollment being less than the minimum threshold for running a course.

Athletics & Student Engagement

C. Massey reported,

Our SGA and Student Activities office have a full Fall schedule with events running weekly. This schedule includes a few off-campus trips as well. There ha been an increase in participation from the Spring.

Our Athletics program is underway with Men & Women's Basketball teams practicing and getting ready for their season which officially kicks off November 1st. We didn't have enough players to run Soccer this year, but the coaches continue to hold practices, and the next year looks promising with a larger group on interested players from the local graduating class.

Adjournment

The meeting adjourned at 9:22 am.

Submitted by,
Dr. Ellen Galligan
Recorded by K. Gibson